STATE OF NEBRASKA

MINUTES OF THE

BOARD OF EXAMINERS FOR
COUNTY HIGHWAY AND CITY STREET SUPERINTENDENTS

January 18, 2008

NEBRASKA DEPARTMENT OF ROADS' CENTRAL HEADQUARTERS BUILDING
HIGHWAY COMMISSION, ROOM 103
1500 HIGHWAY 2, LINCOLN, NEBRASKA

MEETING NOTICES

- Statewide news release e-mailed and posted on Nebraska Department of Roads' website January 11, 2008.
- Tentative agenda mailed to each board member and interested persons January 11, 2008.
- Meeting particulars posted on State of Nebraska Official Website Public Meeting Calendar January 11, 2008.
- Meeting agenda kept current and on public display in Government Affairs Division, Nebraska Department of Roads, 1400 Highway 2, Lincoln, Nebraska.
- Meeting agenda posted on Nebraska Department of Roads' main entrance bulletin board January 18, 2008.

Board members present:

James K. McDonald, David City
Scott D. McIntyre, Omaha
Rick A. Meter, Gering - Secretary
Gary W. Story, Kearney

Board members absent:

Kent H. Anderson, Paxton
Thomas D. Doyle, Omaha - Chairperson
Dale E. Frickey, Bridgeport - Vice Chairperson

Staff members present:

LeMoyne D. Schulz, Highway Local Liaison Coordinator, NDOR
Andrew F. Cunningham, Government Affairs Division Assistant Manager, NDOR
(arrived at 10:30 a.m.)
James R. Grupe, Highway Local Liaison Technician II, NDOR

Others in attendance:

William Nass, Exam preparation and grading consultant, Lincoln
Reinholdt Meter, Gering
Mitch Doht, Government Affairs Division, NDOR

* * * * *
Secretary Meter called the meeting to order at 10:00 a.m. The meeting was open to the public.

* * * * *

Secretary Meter made the following announcements in compliance with the Open Meetings Act.

- A copy of the Open Meeting Act is available for inspection and is posted by the entrance to this room.
- The Meeting Agenda and a copy of all materials that were provided to the Board Members, prior to the start of this meeting, are available on the table by the entrance to this room.
- A sign-in sheet is available. Visitors are not required to sign, but are encouraged to do so.

* * * * *

Mr. Schulz noted the following changes from the originally published agenda:
Number of Initial Class A License Applications increased from 7 to 8.

* * * * *

Mr. Story moved to approve the November 2, 2007, meeting minutes. Mr. McIntyre seconded the motion. Members McDonald, McIntyre, Story, and Meter voted YES. Member Anderson, Doyle and Frickey were absent. The motion carried.

* * * * *

There were no applications from Professional Engineers.

* * * * *

Mr. Schulz reported the following Class B license holders were issued a second Class B license, upon application and payment of the Application Fee:

<table>
<thead>
<tr>
<th>Name</th>
<th>Town</th>
<th>License Number</th>
<th>Date Issued</th>
</tr>
</thead>
<tbody>
<tr>
<td>John C. Brown</td>
<td>Omaha, Nebraska</td>
<td>S-1405 County</td>
<td>November 13, 2007</td>
</tr>
<tr>
<td>Danelle Kay Collins</td>
<td>Grand Island, Nebraska</td>
<td>S-1406 City</td>
<td>November 14, 2007</td>
</tr>
</tbody>
</table>

* * * * *

No Class A license holders requested a second license, Class B, in the period since the last board meeting.

* * * * *

No Class A license holders requested a second Class A license in the period since the last board meeting.

* * * * *
Mr. Schulz reported the Class B license ("second license") of the following Class A license holder was upgraded to Class A upon application and payment of the Application Fee:

<table>
<thead>
<tr>
<th>Name</th>
<th>Town</th>
<th>License Number</th>
<th>Date Issued</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. George Gerdes</td>
<td>Hubbell, Nebraska</td>
<td>S-1225 City</td>
<td>January 1, 2008</td>
</tr>
</tbody>
</table>

Each board member was furnished a copy of the January 18, 2008, status report "Applicants for the April 4, 2008, Written Examination." There are 4 new County Highway or City Street Superintendent applications for candidacy for the April 4, 2008 written examination.

- Mr. Jerry Fleischman, Elmwood, Nebraska
- Mr. Eric W. Lenz, Alliance, Nebraska
- Mr. Gail Payne, Bartlett, Nebraska
- Mr. Tracy L. Todd, Scottsbluff, Nebraska

Mr. McIntyre moved to go into executive session (with staff in attendance) for the purpose of reviewing and discussing applications. Mr. McDonald seconded the motion. Members McDonald, McIntyre, Story and Meter voted YES. Members Anderson, Doyle and Frickey were absent. The motion carried and the board went into executive session, with staff present, at 10:05 a.m.

(Executive Session)

Mr. McDonald moved to return to regular session. Mr. Story seconded the motion. Members McDonald, McIntyre, Story and Meter voted YES. Members Anderson, Doyle and Frickey were absent. The motion carried and the board resumed in regular session at 10:10 a.m.

Mr. Story moved to accept the 4 applicants as candidates for the April 4, 2008, examination. Mr. McIntyre seconded the motion. Members McDonald, McIntyre, Story and Meter voted YES. Members Anderson, Doyle and Frickey were absent. The motion carried.

2 new candidates were accepted at previous meetings. 12 other candidates remain eligible after failing or not taking the examination once within the past two years, for a total of 18 eligible persons for the April 4, 2008, examination.

* * * * *

The board discussed preparations for the April 4, 2008, written examination, and the three-day workshop to be held at the Holiday Inn, Kearney, Nebraska, on March 3, 4 and 5, 2008.

* * * * *

Meeting with exam preparation and grading consultant. Mr. McIntyre moved to go into executive session (with staff and Mr. Nass in attendance) for the purpose of reviewing and discussing the exam grading process. Mr. McDonald seconded the motion. Members McDonald, McIntyre, Story and Meter voted YES. Members Anderson, Doyle and Frickey were absent. The motion carried and the board went into executive session, with staff and Mr. Nass present, at 10:15 a.m.

(Executive Session)
Mr. Story moved to return to regular session. Mr. McDonald seconded the motion. Members McDonald, McIntyre, Story and Meter voted YES. Members Anderson, Doyle and Frickey were absent. The motion carried and the board resumed in regular session at 10:41 a.m.

The board members thanked Mr. Nass.

Mr. Schulz reported that County Highway Superintendent and City Street Superintendent license renewals were accomplished in accordance with the Board’s Operating Procedures.

Mr. Schulz presented a letter listing individuals whose licenses, totaling 23 in number, were not renewed and, therefore, were cancelled. In addition, 2 license holders were deceased, for an additional 4 cancelled licenses (See Attachment #1, staff letter of January 16, 2008). The non-deceased licensees will be notified by letter of the cancellations.

Mr. McIntyre moved approval of the 27 license cancellations (including deceased) pursuant to non-renewal. Mr. Story seconded the motion. Members McDonald, McIntyre, Story and Meter voted YES. Members Anderson, Doyle and Frickey were absent. The motion carried.

As of January 16, 2008, there were 408 licensed persons. Together, they held 663 licenses (County Highway and/or City Street Superintendent).

Mr. Schulz reported that 130 licensees applied for Class A renewal of 93 City Street Superintendent and 95 County Highway Superintendent Licenses. NDOR Controller Division Audit Section will audit 5% (7) of the application forms for verification of PDH. 9 licensees listed Category 13 PDH - Other Professional Development Activities that will be considered by the board at the February meeting.

Mr. Schulz reported that the following Class A licenses were Reissued to Class B at the request of the licensee and upon payment of the Class B Renewal Fee:

<table>
<thead>
<tr>
<th>Name</th>
<th>Town</th>
<th>License Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Ronald Kirk Beguin</td>
<td>Rushville, Nebraska</td>
<td>S-887 City</td>
</tr>
<tr>
<td>Mr. Philip Mark Bohl</td>
<td>Gering, Nebraska</td>
<td>S-1103 City</td>
</tr>
<tr>
<td>Mr. Victor W. Campbell</td>
<td>Oshkosh, Nebraska</td>
<td>S-1179 City</td>
</tr>
<tr>
<td>Mr. Stephen W. Dodd</td>
<td>Fremont, Nebraska</td>
<td>S-823 City</td>
</tr>
<tr>
<td>Mr. Marlon G. Eskew</td>
<td>Imperial, Nebraska</td>
<td>S-1230 County</td>
</tr>
<tr>
<td>Mr. Terry L. Frank</td>
<td>Humboldt, Nebraska</td>
<td>S-1079 County</td>
</tr>
<tr>
<td>Mr. George H. Graham</td>
<td>Bellevue, Nebraska</td>
<td>S-576 City</td>
</tr>
<tr>
<td>Mr. Jimmie L. Graves</td>
<td>Central City, Nebraska</td>
<td>S-283 County</td>
</tr>
<tr>
<td>Mr. Dennis E. Jeppson</td>
<td>Wahoo, Nebraska</td>
<td>S-804 City &amp; S-815 County</td>
</tr>
<tr>
<td>Mr. Billy Joe Mitchell</td>
<td>Chappell, Nebraska</td>
<td>S-790 City</td>
</tr>
<tr>
<td>Ms. Elaine J. Mossman</td>
<td>Columbus, Nebraska</td>
<td>S-769 County</td>
</tr>
<tr>
<td>Mr. Robert J. Piontkowski</td>
<td>Loup City, Nebraska</td>
<td>S-1095 City</td>
</tr>
<tr>
<td>Mr. Steven J. Rix</td>
<td>Clearwater, Nebraska</td>
<td>S-777 County</td>
</tr>
<tr>
<td>Mr. Sidney A. Saunders</td>
<td>Water Valley, Missouri</td>
<td>S-460 County</td>
</tr>
<tr>
<td>Mr. Hugh D. Uglow</td>
<td>Kimball, Nebraska</td>
<td>S-637 County</td>
</tr>
<tr>
<td>Mr. Richard W. Weber</td>
<td>Bellevue, Nebraska</td>
<td>S-740 City</td>
</tr>
</tbody>
</table>
Mr. Schulz reported that 8 Initial Class A License Applications were received by the 5:00 p.m., January 15, 2008, deadline.

Mr. McDonald moved to go into executive session (with staff in attendance) for the purpose of reviewing and evaluating the applications. Mr. Story seconded the motion. Members McDonald, McIntyre, Story and Meter voted YES. Members Anderson, Doyle and Frickey were absent. The motion carried and the board went into executive session, with staff present, at 10:53 a.m.

(Executive Session)

Mr. Story moved to return to regular session. Mr. McIntyre seconded the motion. Members McDonald, McIntyre, Story and Meter voted YES. Members Anderson, Doyle and Frickey were absent. The motion carried and the board resumed in regular session at 10:54 a.m.

Mr. McIntyre moved to approve the following 4 City Street Superintendent and 5 County Highway Superintendent Class A licenses, retroactive to January 1, 2008, for 8 candidates who documented sufficient experience.

<table>
<thead>
<tr>
<th>Name</th>
<th>Town</th>
<th>License Number</th>
<th>Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Clark A. Boschult</td>
<td>Fremont, Nebraska</td>
<td>S-1339 City</td>
<td>Employed</td>
</tr>
<tr>
<td>Mr. Jerry G. Hain</td>
<td>Wahoo, Nebraska</td>
<td>S-234 City and S-233 County</td>
<td>Comparable</td>
</tr>
<tr>
<td>Mr. Gary D. Kinney</td>
<td>Burwell, Nebraska</td>
<td>S-1350 County</td>
<td>Employed</td>
</tr>
<tr>
<td>Mr. Gregory C. Meyer</td>
<td>Sioux City, Iowa</td>
<td>S-1337 City</td>
<td>Comparable</td>
</tr>
<tr>
<td>Mr. Donald L. Newton</td>
<td>Walthill, Nebraska</td>
<td>S-1343 County</td>
<td>Employed</td>
</tr>
<tr>
<td>Ms. Julie A. Ogden</td>
<td>Wahoo, Nebraska</td>
<td>S-1320 County</td>
<td>Comparable</td>
</tr>
<tr>
<td>Mr. Marc E. Rosso</td>
<td>Lincoln, Nebraska</td>
<td>S-1307 City</td>
<td>Comparable</td>
</tr>
<tr>
<td>Ms. Brenda G. Tophoj</td>
<td>Oshkosh, Nebraska</td>
<td>S-1326 County</td>
<td>Comparable</td>
</tr>
</tbody>
</table>

Mr. Story seconded the motion. Members McDonald, McIntyre, Story and Meter voted YES. Members Anderson, Doyle and Frickey were absent. The motion carried.

The board directed staff to (1) notify the candidates of their acceptance and (2) prepare a statewide news release of the Class A licensed superintendents. (See Attachment #2.)

The board discussed preparation of the "Thirty-Eighth Annual Report".

There were no requests for Pre-Certification of Professional Development Hours.

There were no requests for Verification of Professional Development Hours.
Other business:

- Mr. Cunningham provided a legislative report.
- Members Frickey, McDonald and Meter were reappointed to terms expiring October 27, 2011.

The members considered a Proposed 2008 Work Plan.

Mr. Story moved to adopt the 2008 Work Plan. Mr. McIntyre seconded the motion. Members McDonald, McIntyre, Story and Meter voted YES. Members Anderson, Doyle and Frickey were absent. The motion carried. (See Attachment #3, 2008 Work Plan.)

Mr. Schulz reported the following correspondence and general information:

- Members received a copy of the NDOR Government Affairs-Liaison Services Section Report presented at the County Highway Superintendents’ winter meeting.

The next regular meeting is scheduled for 10:00 a.m., February 22, 2008 in Room 129 of the Nebraska Department of Roads Central Headquarters, Materials and Research Building, 1400 Highway 2, Lincoln, Nebraska.

Mr. Story moved to adjourn. Mr. McDonald seconded the motion. Secretary Meter stated that having been moved and seconded, the meeting is adjourned. The business meeting adjourned at 11:32 a.m.
January 16, 2008
(Corrected 1/18/08)

Board Members:
The County Highway Superintendent and/or City Street Superintendent Licenses of 18 persons were cancelled effective January 16, 2008 in accordance with the Board’s Operating Procedures for failure to apply for renewal and to pay 2008-2010 Class A or 2008 Class B License Renewal fees. As of January 16, 2008, there are 408 licensed persons (663 licenses), compared to 412 licensed person (665 licenses) January 17, 2007.

<table>
<thead>
<tr>
<th>Class A License Cancelled</th>
<th>Superintendent and Last Known Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>S-230 City</td>
<td>Mr. Edgar Coatman</td>
</tr>
<tr>
<td></td>
<td>PO Box 554</td>
</tr>
<tr>
<td></td>
<td>Fairbury NE 68352</td>
</tr>
<tr>
<td>S-540 County</td>
<td>Mr. Robert D. Fleming</td>
</tr>
<tr>
<td></td>
<td>361 Fourth St SW</td>
</tr>
<tr>
<td></td>
<td>Britt IA 50423</td>
</tr>
<tr>
<td>S-60 County</td>
<td>Mr. Daniel J. Hostler</td>
</tr>
<tr>
<td></td>
<td>2202 Pioneer Blvd</td>
</tr>
<tr>
<td></td>
<td>Grand Island NE 68801</td>
</tr>
<tr>
<td>S-952 City</td>
<td>Mr. Henry T. Vieregger, P.E.</td>
</tr>
<tr>
<td></td>
<td>10628 Decatur St</td>
</tr>
<tr>
<td></td>
<td>Omaha NE 68114</td>
</tr>
<tr>
<td>S-713 City</td>
<td>Mr. Gilbert R. Wilcox</td>
</tr>
<tr>
<td></td>
<td>701 4th Ave Ste 2C</td>
</tr>
<tr>
<td></td>
<td>PO Box 885</td>
</tr>
<tr>
<td></td>
<td>Holdrege NE 68949</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Class B License Cancelled</th>
<th>Superintendent and Last Known Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>S-1254 City</td>
<td>* Ms. Elizabeth J. Carlson</td>
</tr>
<tr>
<td></td>
<td>85617 Hwy 35</td>
</tr>
<tr>
<td></td>
<td>Wakefield NE 68784</td>
</tr>
</tbody>
</table>

*Ms. Carlson holds a Class A County License.
<table>
<thead>
<tr>
<th>Class B License Cancelled</th>
<th>Superintendent and Last Known Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>S-384 City</td>
<td>Mr. Norman A. Connelly</td>
</tr>
<tr>
<td></td>
<td>609 W Angus St</td>
</tr>
<tr>
<td></td>
<td>Gretna NE 68028</td>
</tr>
<tr>
<td>S-1310 City</td>
<td>Ms. Bridget Daehling</td>
</tr>
<tr>
<td>S-1314 County</td>
<td>2272 Spur 91A</td>
</tr>
<tr>
<td></td>
<td>Bladen NE 68928</td>
</tr>
<tr>
<td>S-277 City</td>
<td>Mr. Wayne M. Dietz</td>
</tr>
<tr>
<td>S-175 County</td>
<td>PO Box 473</td>
</tr>
<tr>
<td></td>
<td>Orleans NE 68966</td>
</tr>
<tr>
<td>S-662 City</td>
<td>Mr. Robert E. Dreessen, P.E.</td>
</tr>
<tr>
<td></td>
<td>1901 Wood Bridge Cir</td>
</tr>
<tr>
<td></td>
<td>Papillion NE 68046</td>
</tr>
<tr>
<td>S-338 County</td>
<td>Mr. Lawrence E. Griffith</td>
</tr>
<tr>
<td></td>
<td>5801 Enterprise Dr Apt A8</td>
</tr>
<tr>
<td></td>
<td>Lincoln NE 68521</td>
</tr>
<tr>
<td>S-736 County</td>
<td>Mr. Robert L. Johnson</td>
</tr>
<tr>
<td></td>
<td>41871 Rd 768</td>
</tr>
<tr>
<td></td>
<td>Cozad NE 69130</td>
</tr>
<tr>
<td>S-1293 City</td>
<td>Mr. Robert J. Keller</td>
</tr>
<tr>
<td>S-1296 County</td>
<td>9925 S Old Military Rd</td>
</tr>
<tr>
<td></td>
<td>Maxwell NE 69151</td>
</tr>
<tr>
<td>S-726 City</td>
<td>Mr. Alan G. Musil</td>
</tr>
<tr>
<td>S-730 County</td>
<td>424 Milan Ave</td>
</tr>
<tr>
<td></td>
<td>Ravenna NE 68869</td>
</tr>
<tr>
<td>S-293 County</td>
<td>Mr. Robert L. Nissen</td>
</tr>
<tr>
<td></td>
<td>85813 572nd Ave</td>
</tr>
<tr>
<td></td>
<td>Wayne NE 68787</td>
</tr>
<tr>
<td>S-1284 City</td>
<td>Mr. Eric C. Obert, P.E.</td>
</tr>
<tr>
<td></td>
<td>PO Box 207</td>
</tr>
<tr>
<td></td>
<td>Wahoo NE 68066</td>
</tr>
<tr>
<td>S-1331 City</td>
<td>Mr. Jeffrey S. Peterson, P.E.</td>
</tr>
<tr>
<td>S-1332 County</td>
<td>1111 Central Ave</td>
</tr>
<tr>
<td></td>
<td>Kearney NE 68847</td>
</tr>
<tr>
<td>S-425 County</td>
<td>Mr. Gene A. Thomsen</td>
</tr>
<tr>
<td></td>
<td>4600 S 52nd St</td>
</tr>
<tr>
<td></td>
<td>Lincoln NE 68516</td>
</tr>
</tbody>
</table>
In addition, two Licensees are deceased.

<table>
<thead>
<tr>
<th>License Number</th>
<th>Superintendent and Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>S-1181 City</td>
<td>Mr. Randall A. Crombie, Hubbard</td>
</tr>
<tr>
<td>S-1191 County</td>
<td></td>
</tr>
<tr>
<td>S-1328 City</td>
<td>Mr. Gary Wicht, Rockville</td>
</tr>
<tr>
<td>S-1299 County</td>
<td></td>
</tr>
</tbody>
</table>

Sincerely,

LeMoyne D. Schulz
Staff to the Board of Examiners
Highway Local Liaison Coordinator
Government Affairs Division
Nebraska Department of Roads

LDS/BEX2-DH

xc: File
January 22, 2008

FOR IMMEDIATE RELEASE

Road Superintendents Receive Advanced Licenses

Eight persons are the recipients of the Class A County Highway and City Street Superintendent's license. Created in 2003 by the Unicameral Legislature, the Class A license recognizes experience. A Class A license is renewable every three years upon evidence of continuing education. The Class A licensees are:

- Mr. Clark A. Boschult, Fremont, NE
- Mr. Jerry G. Hain, Wahoo, NE
- Mr. Gary D. Kinney, Burwell, NE
- Mr. Gregory C. Meyer, Sioux City, IA
- Mr. Donald L. Newton, Walthill, NE
- Ms. Julie A. Ogden, Wahoo, NE
- Mr. Marc E. Rosso, Lincoln, NE
- Ms. Brenda G. Tophoj, Oshkosh, NE

Nebraska's unique system of voluntary licensure was enacted in 1969 as part of a comprehensive initiative to improve county, municipal and state highways, roads and streets. To qualify for the basic (Class B) Superintendent's license, an individual must pass a rigorous examination or hold a Registered Professional Engineer's license.

Applicants for a Class A license must hold a Class B license and must have either two years' experience as a county's or municipality's employed highway or street superintendent, or four years of comparable experience. Counties and municipalities with a Class A Superintendent qualify for double the annual Incentive Funds payment for having a licensed superintendent.

#MORE#
There are 408 Nebraska licensed individuals (Class B or Class A) serving the majority of the state's 93 counties and 530 municipalities. Superintendents are qualified to administer city and county street and road programs, including:

- preparing one- and six-year improvement plans,
- assisting in preparing annual budgets and financial reports,
- supervising the annual program for roadway design, construction and maintenance, and
- coordinating plans with adjacent counties and cities and with the Nebraska Department of Roads.

Additional information about the licensing program is available at the Nebraska Department of Roads, Government Affairs Division website, www.nebraskatransportation.org/gov-aff/index.htm.

#NDOR#

For additional information contact:
LeMoyne Schulz (402) 479-4436

NR371
2008
WORK PLAN
BOARD OF EXAMINERS FOR COUNTY HIGHWAY AND CITY STREET SUPERINTENDENTS

* Ongoing activity

1. *Carry out meeting business (Agenda) in a timely & effective manner
2. Administer semi-annual Class B Examinations fairly and efficiently
   - *Review and update Examination as needed
3. Assist in semi-annual pre-examination Workshops –
   - *Assist in reviewing and updating materials (including evaluations from participants)
   - Complete PowerPoint presentations and include overview on Managing Road and Street Programs
4. *Consider P.E. Initial Class B license applications at scheduled meetings
5. Conduct Class B Renewals/Distribute Initial Class A Applications for 2009
   Conduct Class A Renewals/Distribute Class A Renewal Forms for 2009-2011
6. Annually issue Class A Licenses fairly and efficiently, based on experience (employed & appointed superintendent, or comparable experience)
7. Complete implementation of Class A License Renewal process –
   - *Update online list of approved PDH
   - *Coordinate professional development opportunities with providers such as NE-LTAP, NE Association of County Highway Superintendents, League of NE Municipalities Utilities Section, APWA-NE, Community Colleges Association, etc.
   - Develop and adopt PDH pre-certification and Verification of PDH procedures
8. Annually conduct outreach on Class A continuing education criteria & procedures
9. Develop & adopt Complaint (Allegation of Violation) Reporting Form & Extenuating Circumstances Form
10. Develop & adopt Class A Reissuance Application Forms
11. *Increase professional and public awareness of Nebraska’s unique licensing program –
    - Publicize licensing of successful applicants
    - Cultivate speaking, print media and other opportunities for highlighting the program and its benefits
    - Represent the board and the program at professional meetings (NACO, League of Municipalities, APWA, etc.)
12. Assist in developing superintendent refresher training –
    - Work with NE-LTAP & others
    - This new training would capitalize on Class A PDH requirement, but would also be open to Class B licensees and support staff
13. Develop records retention schedule

IN FUTURE YEARS

Work with NE-LTAP and others to develop pre-exam workshop and superintendent refresher online training.
2008 Work Calendar

JANUARY 2008
- Meeting
- Review 2008 Class B license renewals and cancellations
- Initial review of Initial Class A Applications
- Initial review of Class A renewal Applications
- Sample of Class A renewal PDH forms to Auditor
- Review progress on Annual Report
- Consider Extenuating Circumstances Form
- Consider Complaint Violation Form

FEBRUARY
- Meeting
- Approve Applicants for Examination
- Prepare for Workshop and Examination
- Complete PowerPoint presentation for workshop
- Final review of Initial Class A Applications
- Review Audit Report of PDH forms
- Final review of Class A renewal Applications
- 2007 Incentive payment report
- Review progress on Annual Report

MARCH
- Pre-licensing workshop, Kearney

APRIL
- Meeting
- Administer Examination
- Issue Annual Report
- Complete PDH Pre-Certification and Verification of PDH procedures

MAY
- Meeting
- Grade Examination
- Review progress on rolling out continuing education process
AUGUST
- Meeting
- Approve Applicants for Examination
- Prepare for Workshop and Examination
- Update Class B Renewal Forms, Notice and Reminder Letters & Initial Class A
  Application Form and Experience Logs for 2009
- Update Class A Renewal Forms, Notice and Reminder Letters & PDH Forms for 2009

SEPTEMBER
- Pre-licensing workshop, Kearney

OCTOBER
- Meeting
- Administer Examination
- Mail 2009 Class B Renewal Forms, Notice and Reminder Letters & Initial Class A
  Application Form and Experience Logs
- Mail 2009-2011 Class A Renewal Forms, Notice and Reminder Letters & PDH Form
- Annual review of Operating Procedures
- Consider Records Retention Schedule

NOVEMBER
- Meeting
- Grade Examination
- Review progress / 2008 Work Plan accomplishments
- Adopt schedule of Meetings and Examinations for 2009
- Adopt 2009 Work Plan
STATE OF NEBRASKA

MINUTES OF THE

BOARD OF EXAMINERS FOR
COUNTY HIGHWAY AND CITY STREET SUPERINTENDENTS

FEBRUARY 22, 2008

NEBRASKA DEPARTMENT OF ROADS' CENTRAL HEADQUARTERS
MATERIALS AND RESEARCH BUILDING, ROOM 129
1400 HIGHWAY 2, LINCOLN, NEBRASKA

MEETING NOTICES

- Statewide news release e-mailed and posted on Nebraska Department of Roads’ website February 13, 2008.
- Tentative agenda mailed to each board member and interested persons February 13, 2008.
- Meeting particulars posted on State of Nebraska Official Website Public Meeting Calendar February 13, 2008.
- Meeting agenda kept current and on public display in Government Affairs Division, Nebraska Department of Roads, 1400 Highway 2, Lincoln, Nebraska.
- Meeting agenda posted on Nebraska Department of Roads’ main entrance bulletin board February 22, 2008.

Board members present:

Kent H. Anderson, Paxton
Thomas D. Doyle, Omaha - Chairperson
Dale E. Frickey, Bridgeport - Vice Chairperson
James K. McDonald, David City
Scott D. McIntyre, Omaha
Rick A. Meter, Gering - Secretary
Gary W. Story, Kearney

Board members absent:

None

Staff members present:

LeMoyne D. Schulz, Highway Local Liaison Coordinator, NDOR
Andrew F. Cunningham, Government Affairs Division Assistant Manager, NDOR
James R. Grupe, Highway Local Liaison Technician II, NDOR

Others in attendance:

Gregory L. Sattler, Controller Division Audit Section, NDOR

* * * * *
Chairperson Doyle called the meeting to order at 10:00 a.m. The meeting was open to the public.

* * * * *

Chairperson Doyle made the following announcements in compliance with the Open Meetings Act:

- A copy of the Open Meeting Act is available for inspection and is posted by the entrance to this room.
- The Meeting Agenda and a copy of all materials that were provided to the Board Members, prior to the start of this meeting, are available on the table by the entrance to this room.
- A sign-in sheet is available. Visitors are not required to sign, but are encouraged to do so.

* * * * *

Mr. Schulz noted the following changes from the originally published agenda:
Added: Second Class A license issued administratively to Julie A. Ogden.

* * * * *

Mr. Story moved to approve the January 18, 2008 meeting minutes. Mr. Anderson seconded the motion. Members Anderson, Frickey, McDonald, McIntyre, Meter, Story, and Doyle voted YES.

* * * * *

There were no applications from Professional Engineers.

* * * * *

No Class B license holders requested a second Class B license in the period since the last board meeting.

* * * * *

No Class A license holders requested a second license, Class B, in the period since the last board meeting.
Mr. Schulz reported the following Class A license holder was issued a second Class A license upon application and payment of the Application Fee:

<table>
<thead>
<tr>
<th>Name</th>
<th>Town</th>
<th>License Number</th>
<th>Date Issued</th>
</tr>
</thead>
<tbody>
<tr>
<td>Julie A. Ogden</td>
<td>Wahoo, Nebraska</td>
<td>S-1407 City</td>
<td>February 19, 2008</td>
</tr>
</tbody>
</table>

Mr. Schulz reported the Class B license ("second license") of the following Class A license holder was upgraded to Class A upon application and payment of the Application Fee:

<table>
<thead>
<tr>
<th>Name</th>
<th>Town</th>
<th>License Number</th>
<th>Date Issued</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brenda G. Tophoj</td>
<td>Oshkosh, Nebraska</td>
<td>S-1323 City</td>
<td>February 13, 2008</td>
</tr>
</tbody>
</table>

Each board member was furnished a copy of the February 22, 2008 status report "Candidates eligible for the April 4, 2008, Written Examination." Six new candidates were accepted at previous meetings and 12 prior candidates remain eligible, including those who failed or did not take the examination once within the past two years.

Each board member was furnished a copy of the February 22, 2008 status report "Applicants for the April 4, 2008, Written Examination." The board reviewed and discussed 8 new County Highway and/or City Street Superintendent applications for candidacy for the April 4, 2008, written examination.

Mr. Billy J. Frey, Albion, Nebraska
Mr. Mark A. Hodson, Blair, Nebraska
Mr. Keith Kline, Columbus, Nebraska
Mr. Lowell Kubie, Blair, Nebraska
Ms. Crystal Lankford, Seward, Nebraska
Mr. Doug Reiter, Bartlett, Nebraska
Mr. Thomas Rozmiarek, Loup City, Nebraska
Mr. Tony Stobbe, Ashton, Nebraska

Mr. Meter moved to accept the 8 applicants as candidates for the April 4, 2008, examination. Mr. Frickey seconded the motion. Members Anderson, Frickey, McDonald, McIntyre, Meter, Story and Doyle voted YES. The motion carried.

A total of 26 persons are eligible for the April 4, 2008 examination.

The board discussed preparations for the April 4, 2008 written examination.
The board discussed preparations for the three-day workshop to be held at the Holiday Inn, Kearney, Nebraska, on March 3, 4 and 5, 2008. The program of instruction will be offered free of charge by the Nebraska Department of Roads and the Nebraska Local Technical Assistance Program (NE LTAP), to assist candidates in preparing for the County Highway or City Street Superintendent written examination. All active candidates were sent a letter of invitation and a questionnaire regarding their intentions. Mr. Meter will represent the board and welcome the participants. Mr. McDonald and Mr. Story also will be present for the workshop. Mr. Schulz, Mr. Grupe, Mr. Cunningham, Mr. Don Neary, and Mr. Bob Hyberger will be the instructors for the workshop (See Attachment #1, Workshop Agenda. Mr. Cunningham was unable to attend.)

Mr. Mcintyre proposed the addition of a second exam grading consultant. Following discussion the board directed staff to draft changes to the boards Operating Procedures for presentation at the next meeting. The changes shall include:

- Procedures for board selection of the exam preparation and grading consultant(s).
- Procedures for consultant handling and grading of the exam.

The board considered the request of Mr. Wayne M. Dietz, Orleans, Nebraska, for reinstatement of Class B licenses, S-277 City Street Superintendent and S-175 County Highway Superintendent, under Section 008.02C of the board’s licensing regulations, Exception for Good Cause. The licenses were cancelled at the January 18, 2008 meeting for non-renewal.

Mr. Meter moved to reinstate the Class B City Street Superintendent and County Highway Superintendent licenses of Mr. Dietz, retroactive to January 1, 2008. Mr. McDonald seconded the motion. Members Anderson, Frickey, McDonald, Mcintyre, Meter, Story, and Doyle voted YES. The motion carried.

2008 - 2010 Class A License Renewal.

Each board member was furnished a copy of the February 21, 2008 Review Report No. 2008-61 “Review of Selected Class A License Renewal Application Professional Development Hours” prepared by the NDOR Controller Division Audit Section. Five percent (7) renewal applications of 130 licensees, that applied for renewal of 93 City and 95 County Class A Licenses, were reviewed for verification of PDH.

Mr. Sattler presented the report and responded to board member questions. The audit review found that the seven licensees had adequate/sufficient documentation to support the PDH claimed.

Mr. Meter moved to (1) receive the auditor’s report subject to future board review, and (2) thank Mr. Sattler for a job well done. Mr. Story seconded the motion. Members Anderson, Frickey, McDonald, Mcintyre, Meter, Story, and Doyle voted YES. The motion carried.

Note: On March 11, 2008 the Secretary, by letter, notified the seven licensees of the audit review findings.
The board reviewed and discussed the Class A Renewal Applications of 10 licensees that listed Category 13 PDH – Other Professional Development Activities.

Mr. Meter moved to return the application of Ms. Carla J. O'Dell, Brady, Nebraska, for additional PDH event information. Mr. Anderson seconded the motion. Members Anderson, Frickey, McDonald, McIntyre, Meter, Story, and Doyle voted YES. The motion carried.

Mr. Anderson moved to return the application for Mr. William L. Wehling, Beatrice, Nebraska, for additional PDH event information. Mr. Meter seconded the motion. Members Anderson, Frickey, McDonald, McIntyre, Meter, Story, and Doyle voted YES. The motion carried.

Note: On March 14, 2008 the Secretary, by letter, requested additional PDH event information from Ms. O'Dell and Mr. Wehling.

Mr. McIntyre moved that (1) the Professional Development Hours claimed under Categories 1 through 12 by Mr. Timothy L. Smith, Benkelman, Nebraska, are sufficient for Class A license renewal, and (2) the board deny the Category 13, Other Professional Development Activities hours and reduce the carryover hours from 10 to 6. Project oversight is part of an appointed City Street Superintendent's duties. Mr. Frickey seconded the motion. Members Anderson, Frickey, McDonald, McIntyre, Meter, Story, and Doyle voted YES. The motion carried.

Mr. McIntyre moved that (1) the Professional Development Hours claimed under Categories 1 through 12 by Ms. Dawn R. Miller, Hastings, Nebraska are sufficient for Class A license renewal, and (2) the board not consider the Category 13, Other Professional Development Activities hours. Mr. Meter seconded the motion. Members Anderson, Frickey, McDonald, McIntyre, Meter, Story, and Doyle voted YES. The motion carried.

Mr. McIntyre moved that (1) the Professional Development Hours claimed under Categories 1 through 12 by Mr. Gregory D. Wood, Lincoln, Nebraska, are sufficient for Class A License renewal, and (2) the board not consider the Category 13, Other Professional Development Activities hours. Mr. Story seconded the motion. Members Anderson, Frickey, McDonald, McIntyre, Meter, Story and Doyle voted YES. The motion carried.

Mr. Meter moved that (1) the Professional Development Hours claimed under Categories 1 through 12 by Mr. James W. Hawks, North Platte, Nebraska; Ms. Barbara J. Keegan, Hemingford, Nebraska and Mr. Jerry Blaine Yardley, Rushville, Nebraska are sufficient for Class A License renewal, and (2) the board not consider the Category 13, Other Professional Development Activities hours. Mr. Frickey seconded the motion. Members Anderson, Frickey, McDonald, McIntyre, Meter, Story and Doyle voted YES. The motion carried.

Mr. Meter moved that (1) the Professional Development Hours claimed under Categories 1 through 12 by Mr. Bruce G. Raddatz, Holdrege, Nebraska, are sufficient for Class A License renewal, and (2) the board not consider the Category 13, Other Professional Development Activities hours. Mr. Frickey seconded the motion. Members Anderson, Frickey, McDonald, McIntyre, Meter, Story, and Doyle voted YES. The motion carried.

Mr. Story moved that (1) the Professional Development Hours claimed under Categories 1 through 12 by Ms. Darla J. Svoboda, Aurora, Nebraska, are sufficient for Class A License renewal, and (2) the board not consider the Category 13, Other Professional Development Activities hours. Mr. Anderson seconded the motion. Members Anderson, Frickey, McDonald, McIntyre, Meter, Story and Doyle voted YES. The motion carried.
Note: On March 14, 2008 the Secretary, by letter, notified Mr. Smith, Ms. Miller, Mr. Wood, Mr. Hawks, Ms. Keegan, Mr. Yardley, Mr. Raddatz and Ms. Svoboda of the board action.

Mr. Meter moved to approve the list of Class A License Renewals submitted by staff with the exception of the licenses of Ms. O'Dell and Mr. Wehling. Mr. Anderson seconded the motion. Members Anderson, Frickey, McDonald, McIntyre, Meter, Story, and Doyle voted YES. The motion carried. (See Attachment #2, List of 130 licensees that applied for renewal of 93 City & 95 County Class A Licenses.)

* * * * *

There were no requests for Pre-Certification of Professional Development Hours.

* * * * *

There were no requests for verification of Professional Development Hours.

* * * * *

2007 Incentive Payment Report. Mr. Schulz advised that 92 of 93 counties and 529 of 530 municipalities received an incentive payment on February 11, 2008 for designating a licensed individual as superintendent during 2007.

* * * * *

Each board member was furnished a draft copy of the board's "Thirty-Eighth Annual Report," together with a proposed distribution list (consisting of current licensees, pertinent officials and other interested parties). The board reviewed and discussed the report. The report will be published and distributed following the April meeting.

Mr. Frickey moved to approve the distribution list for the "Thirty-Eighth Annual Report" as presented. Mr. Meter seconded the motion. Members Anderson, Frickey, McDonald, McIntyre, Meter, Story, and Doyle voted YES. The motion carried.

* * * * *

Other business:

- Mr. Cunningham provided a legislative report.

* * * * *

There was no correspondence and general information to report.

* * * * *
The next regular meeting is scheduled for 8:45 a.m., April 4, 2008 in Room 103 of the Nebraska Department of Roads Central Headquarters Building, 1500 Highway 2, Lincoln, Nebraska. The written examination will begin at 9:00 a.m. in the auditorium.

***

Mr. Story moved to adjourn. Mr. Meter seconded the motion. Members Anderson, Frickey, McDonald, McIntyre, Meter, Story, and Doyle voted YES. The motion carried and the business meeting adjourned at 11:36 a.m.

***

Rick A. Meter, Secretary

3EX3-HH
Nebraska Department of Roads – Government Affairs Division
Examination Preparation Workshop for
County Highway and City Street Superintendents
With Assistance from Nebraska Technical Assistance Program (NE LTAP)
Holiday Inn, Kearney, Nebraska

MARCH 3, 2008

<table>
<thead>
<tr>
<th>Subject</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00 a.m. Welcome and Introduction</td>
<td>LeMoyne Schulz, NDOR, Rick Meter, Board Member</td>
</tr>
<tr>
<td>9:05 a.m. 1. Overview of the Workshop and Scope of the Examination,</td>
<td>Andy Cunningham, NDOR</td>
</tr>
<tr>
<td>Overview on Managing Road and Street Programs</td>
<td></td>
</tr>
<tr>
<td>2. Nebraska Highway Law</td>
<td></td>
</tr>
<tr>
<td>(Break 10:05 – 10:20 a.m.)</td>
<td></td>
</tr>
<tr>
<td>10:20 a.m. 2. Nebraska Highway Law</td>
<td></td>
</tr>
<tr>
<td>(Lunch 11:50 – 1:00 p.m.)</td>
<td></td>
</tr>
<tr>
<td>1:00 p.m. Highway Law (continued)</td>
<td></td>
</tr>
<tr>
<td>1:45 p.m. 3. Procedures for Classifications and Standards</td>
<td></td>
</tr>
<tr>
<td>(Break 3:00 – 3:10 p.m.)</td>
<td></td>
</tr>
<tr>
<td>3:10 p.m. 4. Minimum Design Standards</td>
<td></td>
</tr>
<tr>
<td>3:40 p.m. 5. One- and Six-Year Plan and Practical Exercise – Preparation of Form 7</td>
<td></td>
</tr>
<tr>
<td>4:35 p.m. 6. Plan Reading – Issue Homework Assignment</td>
<td></td>
</tr>
<tr>
<td>5:00 p.m. Day #1 Critique</td>
<td></td>
</tr>
<tr>
<td>7:00 p.m. Individualized Instruction</td>
<td></td>
</tr>
</tbody>
</table>

MARCH 4, 2008

<table>
<thead>
<tr>
<th>Subject</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 a.m. Introduction</td>
<td>Meter</td>
</tr>
<tr>
<td>8:05 a.m. Review Highway Law, Classifications and Standards</td>
<td>Schulz</td>
</tr>
<tr>
<td>8:30 a.m. Review Homework Assignment</td>
<td>Neary</td>
</tr>
<tr>
<td>(Break 8:50 - 9:05 a.m.)</td>
<td></td>
</tr>
<tr>
<td>9:05 a.m. 7. Standardized System of Annual Reporting and Practical Exercise – Reporting Items, Identify Form Numbers</td>
<td>Schulz, Grupe</td>
</tr>
<tr>
<td>(Break 10:35 – 10:50 a.m.)</td>
<td></td>
</tr>
<tr>
<td>10:50 a.m. 8. General Subjects and Practical Exercises - - Excavation,</td>
<td></td>
</tr>
<tr>
<td>Embankment, &quot;Q=CIA&quot; Drainage, Municipal Matching Funds, Pavement Cost Estimate, Sight Distance</td>
<td>Neary, Schulz</td>
</tr>
<tr>
<td>(Lunch Noon – 1:00 p.m.)</td>
<td></td>
</tr>
</tbody>
</table>

- OVER -
### MARCH 4, 2008 (Continued)

<table>
<thead>
<tr>
<th>Time</th>
<th>Subject</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>1:00 p.m.</td>
<td>9. National Bridge Inspection Standards</td>
<td>Hyberger</td>
</tr>
<tr>
<td>1:20 p.m.</td>
<td>10. Manual on Uniform Traffic Control Devices and Paint Striping</td>
<td>Neary</td>
</tr>
<tr>
<td>1:40 p.m.</td>
<td>11. Practical Exercises -- Concrete vs Asphalitic Concrete, Direct Purchase vs Sealed Bid, Origin Destination Study, Bridge Deck Deterioration, Design Safety Considerations, Funding Sources, Rental Rate Computation</td>
<td>Neary, Hyberger, Schulz</td>
</tr>
<tr>
<td></td>
<td>(Break 2:30 - 2:45 p.m.)</td>
<td></td>
</tr>
<tr>
<td>2:45 p.m.</td>
<td>Practical Exercises (continued)</td>
<td>Neary, Hyberger, Schulz</td>
</tr>
<tr>
<td></td>
<td>One- and Six-Year Plan Revisions, Stage Construction</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Project Numbering, Form 11, County Matching Funds, Contract Documents</td>
<td></td>
</tr>
<tr>
<td>4:15 p.m.</td>
<td>Issue Homework Assignment</td>
<td>Schulz</td>
</tr>
<tr>
<td>4:30 p.m.</td>
<td>Day #2 Critique</td>
<td>Meter, Staff</td>
</tr>
<tr>
<td>4:45 p.m.</td>
<td>Individualized Instruction</td>
<td>Staff</td>
</tr>
</tbody>
</table>

### MARCH 5, 2008

<table>
<thead>
<tr>
<th>Time</th>
<th>Subject</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 a.m.</td>
<td>Introduction</td>
<td>Meter</td>
</tr>
<tr>
<td>8:05 a.m.</td>
<td>Review of Days 1 and 2</td>
<td>Staff</td>
</tr>
<tr>
<td>8:35 a.m.</td>
<td>12. Employee Safety Program</td>
<td>Hyberger</td>
</tr>
<tr>
<td></td>
<td>(Break 9:00 - 9:15 a.m.)</td>
<td></td>
</tr>
<tr>
<td>9:15 a.m.</td>
<td>13. Improved County or City Snow Removal Plan</td>
<td>Hyberger</td>
</tr>
<tr>
<td>9:55 a.m.</td>
<td>14. County or City Regulatory Sign Inventory Program</td>
<td>Neary</td>
</tr>
<tr>
<td></td>
<td>(Break 10:15 - 10:30 a.m.)</td>
<td></td>
</tr>
<tr>
<td>10:30 a.m.</td>
<td>15. Practical Exercise: Develop Village One- and Six-Year Plan</td>
<td>Neary, Schulz</td>
</tr>
<tr>
<td></td>
<td>(Lunch 11:45 - 12:45 p.m. - remember to check out)</td>
<td></td>
</tr>
<tr>
<td>12:45 p.m.</td>
<td>Review One- &amp; Six-Year Plan Exercise</td>
<td>Staff</td>
</tr>
<tr>
<td>1:15 p.m.</td>
<td>Day 3 Critique &amp; Workshop Review</td>
<td>Meter, Staff</td>
</tr>
<tr>
<td>1:45 p.m.</td>
<td>Closing Remarks</td>
<td>Meter</td>
</tr>
<tr>
<td>2:00 p.m.</td>
<td>Dismissed – Good Luck, Study Hard!</td>
<td></td>
</tr>
<tr>
<td>City</td>
<td>County</td>
<td>Name</td>
</tr>
<tr>
<td>-------</td>
<td>--------</td>
<td>---------------</td>
</tr>
<tr>
<td>130</td>
<td></td>
<td>Mr. Mark W. Mainelli</td>
</tr>
<tr>
<td>1071 A</td>
<td>923 A</td>
<td>Mr. Richard G. McKenney</td>
</tr>
<tr>
<td>331 A</td>
<td>91 A</td>
<td>Mr. C. Ardel Talkington</td>
</tr>
<tr>
<td>1094 A</td>
<td>1111 A</td>
<td>Mr. Michael E. Eberhardt</td>
</tr>
<tr>
<td>722 A</td>
<td>728 A</td>
<td>Mr. Russell L. Daehling</td>
</tr>
<tr>
<td>1249 A</td>
<td></td>
<td>Mr. Steve W. Wolford</td>
</tr>
<tr>
<td>803 A</td>
<td>814 A</td>
<td>Mr. James W. Hawks</td>
</tr>
<tr>
<td>895 A</td>
<td>898 A</td>
<td>Ms. Barbara J. Keegan</td>
</tr>
<tr>
<td>1041 A</td>
<td>1052 A</td>
<td>Ms. Carla J. O’Dell</td>
</tr>
<tr>
<td>179 A</td>
<td>709 A</td>
<td>Mr. Bruce G. Raddatz</td>
</tr>
<tr>
<td>1169 A</td>
<td></td>
<td>Mr. Timothy L. Smith</td>
</tr>
<tr>
<td>783 A</td>
<td>635 A</td>
<td>Ms. Darla J. Svoboda</td>
</tr>
<tr>
<td>243 A</td>
<td>242 A</td>
<td>Mr. William L. Wehling</td>
</tr>
<tr>
<td>1252 A</td>
<td>1253 A</td>
<td>Mr. Gregory D. Wood</td>
</tr>
<tr>
<td>943 A</td>
<td></td>
<td>Mr. Jerry Blaine Yardley</td>
</tr>
<tr>
<td>518 A</td>
<td></td>
<td>Mr. Gene R. Acklie</td>
</tr>
<tr>
<td>1209 A</td>
<td></td>
<td>Mr. Dennis L. Allen</td>
</tr>
<tr>
<td>1274 A</td>
<td></td>
<td>Mr. Gregory J. Anderson</td>
</tr>
<tr>
<td>1013 A</td>
<td>987 A</td>
<td>Mr. Kent H. Anderson</td>
</tr>
<tr>
<td>543 A</td>
<td>538 A</td>
<td>Ms. Jean C. Andrews</td>
</tr>
<tr>
<td>838 A</td>
<td>585 A</td>
<td>Mr. Wayne T. Bach</td>
</tr>
<tr>
<td>784 A</td>
<td>464 A</td>
<td>Mr. John T. Baker</td>
</tr>
<tr>
<td>1102 A</td>
<td>1109 A</td>
<td>Mr. Kevin R. Barta</td>
</tr>
<tr>
<td>798 A</td>
<td>811 A</td>
<td>Mr. Timothy A. Baxter</td>
</tr>
<tr>
<td>825 A</td>
<td></td>
<td>Mr. Rex A. Behrends</td>
</tr>
<tr>
<td>1060 A</td>
<td></td>
<td>Mr. Terry L. Birnbaum</td>
</tr>
<tr>
<td>1119 A</td>
<td>1125 A</td>
<td>Mr. Mark E. Casey</td>
</tr>
<tr>
<td>974 A</td>
<td></td>
<td>Mr. Richard C. Cayer</td>
</tr>
<tr>
<td>1159 A</td>
<td></td>
<td>Mr. Gary P. Connot</td>
</tr>
<tr>
<td>1148 A</td>
<td>1151 A</td>
<td>Mr. Scott A. Cowles</td>
</tr>
<tr>
<td>1154 A</td>
<td>1160 A</td>
<td>Mr. Kevin B. Daily</td>
</tr>
<tr>
<td>182 A</td>
<td></td>
<td>Mr. Orville R. Davidson</td>
</tr>
<tr>
<td>879 A</td>
<td>884 A</td>
<td>Mr. Gerhard H. Dicenta</td>
</tr>
<tr>
<td>793 A</td>
<td></td>
<td>Mr. Phillip W. Dixon</td>
</tr>
<tr>
<td>1026 A</td>
<td>833 A</td>
<td>Mr. Michael D. Dolezal</td>
</tr>
<tr>
<td>827 A</td>
<td></td>
<td>Mr. Alan D. Doll</td>
</tr>
<tr>
<td>1037 A</td>
<td>1050 A</td>
<td>Mr. Richard J. Douglas</td>
</tr>
<tr>
<td>580 A</td>
<td></td>
<td>Mr. Thomas D. Doyle</td>
</tr>
<tr>
<td>521 A</td>
<td></td>
<td>Mr. Lary G. Duval</td>
</tr>
<tr>
<td>932 A</td>
<td></td>
<td>Mr. Galen D. Engel</td>
</tr>
<tr>
<td>1062 A</td>
<td>1078 A</td>
<td>Mr. Dwight H. Englert</td>
</tr>
<tr>
<td>1178 A</td>
<td></td>
<td>Mr. Roger A. Figard</td>
</tr>
<tr>
<td>977 A</td>
<td></td>
<td>Mr. Bruce H. Filipi</td>
</tr>
<tr>
<td>1064 A</td>
<td></td>
<td>Ms. Sarah M. Fredrick</td>
</tr>
<tr>
<td>232 A</td>
<td></td>
<td>Mr. Dale E. Fickey</td>
</tr>
<tr>
<td>250 A</td>
<td>36 A</td>
<td>Mr. LeRoy G. Gerrard</td>
</tr>
<tr>
<td>97 A</td>
<td>96 A</td>
<td>Mr. Bruce L. Gilmore</td>
</tr>
<tr>
<td>697 A</td>
<td>698 A</td>
<td>Mr. Keith L. Gilmore</td>
</tr>
<tr>
<td>City</td>
<td>County</td>
<td>Name</td>
</tr>
<tr>
<td>------------</td>
<td>--------</td>
<td>----------------</td>
</tr>
<tr>
<td>1137 A</td>
<td></td>
<td>Mr. John G. Goldman</td>
</tr>
<tr>
<td>1120 A</td>
<td></td>
<td>Mr. Dennis C. Graham</td>
</tr>
<tr>
<td>1081 A</td>
<td>967 A</td>
<td>Mr. Bobby R. Hamilton</td>
</tr>
<tr>
<td>1306 A</td>
<td>1038 A</td>
<td>Mr. Richard E. Heinrichs</td>
</tr>
<tr>
<td>1121 A</td>
<td>1127 A</td>
<td>Mr. Elmer W. Hessheimer</td>
</tr>
<tr>
<td>1027 A</td>
<td>1020 A</td>
<td>Mr. Jerry L. Hitchcock</td>
</tr>
<tr>
<td>1005 A</td>
<td>937 A</td>
<td>Mr. Chris P. Jacobsen</td>
</tr>
<tr>
<td>1105 A</td>
<td></td>
<td>Mr. Pat L. Jacobson</td>
</tr>
<tr>
<td>1112 A</td>
<td>6 A</td>
<td>Mr. Donald J. Jiracek</td>
</tr>
<tr>
<td>541 A</td>
<td></td>
<td>Mr. Richard C. Johnson</td>
</tr>
<tr>
<td>1105 A</td>
<td>694 A</td>
<td>Mr. Stanley V. Johnson</td>
</tr>
<tr>
<td>1239 A</td>
<td>1240 A</td>
<td>Mr. Troy M. Johnston</td>
</tr>
<tr>
<td>1112 A</td>
<td></td>
<td>Mr. Marlin G. Kliwer</td>
</tr>
<tr>
<td>284 A</td>
<td>295 A</td>
<td>Mr. James D. Koch</td>
</tr>
<tr>
<td>1021 A</td>
<td>1327 A</td>
<td>Mr. Anthony J. Krajewski</td>
</tr>
<tr>
<td>724 A</td>
<td>729 A</td>
<td>Mr. Thomas L. Krueger</td>
</tr>
<tr>
<td>1182 A</td>
<td>1192 A</td>
<td>Mr. Brian L. Langenberg</td>
</tr>
<tr>
<td>870 A</td>
<td>524 A</td>
<td>Mr. Maxon E. Leth</td>
</tr>
<tr>
<td>337 A</td>
<td>550 A</td>
<td>Mr. Larry A. Lewis</td>
</tr>
<tr>
<td>760 A</td>
<td>775 A</td>
<td>Mr. Merlin E. Lindahl</td>
</tr>
<tr>
<td>1131 A</td>
<td>1132 A</td>
<td>Mr. Brian E. McDonald</td>
</tr>
<tr>
<td>738 A</td>
<td>743 A</td>
<td>Mr. James K. McDonald</td>
</tr>
<tr>
<td>1138 A</td>
<td>1142 A</td>
<td>Mr. Terry J. Mead</td>
</tr>
<tr>
<td>1214 A</td>
<td>1214 A</td>
<td>Ms. Leona C. Meier</td>
</tr>
<tr>
<td>1122 A</td>
<td>571 A</td>
<td>Mr. Michael S. Mell</td>
</tr>
<tr>
<td>571 A</td>
<td>369 A</td>
<td>Mr. Larry R. Merz</td>
</tr>
<tr>
<td>1162 A</td>
<td>1162 A</td>
<td>Mr. Rickey A. Meter</td>
</tr>
<tr>
<td>949 A</td>
<td>1091 A</td>
<td>Mr. Christopher A. Miller</td>
</tr>
<tr>
<td>514 A</td>
<td>547 A</td>
<td>Mr. Reed A. Miller</td>
</tr>
<tr>
<td>686 A</td>
<td>1202 A</td>
<td>Mr. Donald M. Neary</td>
</tr>
<tr>
<td>1072 A</td>
<td>1202 A</td>
<td>Mr. Thomas L. Noel</td>
</tr>
<tr>
<td>1269 A</td>
<td>1270 A</td>
<td>Mr. Jeff R. Palik</td>
</tr>
<tr>
<td>859 A</td>
<td>949 A</td>
<td>Mr. Steven A. Parr</td>
</tr>
<tr>
<td>1243 A</td>
<td>1009 A</td>
<td>Mr. Kim D. Parsons</td>
</tr>
<tr>
<td>289 A</td>
<td>296 A</td>
<td>Mr. Donald L. Pettigrew</td>
</tr>
<tr>
<td>731 A</td>
<td>1009 A</td>
<td>Mr. Kevin L. Prior</td>
</tr>
<tr>
<td>1072 A</td>
<td>1091 A</td>
<td>Mr. Clay H. Radtke</td>
</tr>
<tr>
<td>1006 A</td>
<td>1009 A</td>
<td>Mr. Scott D. Rathjen</td>
</tr>
<tr>
<td>1053 A</td>
<td>1053 A</td>
<td>Mr. Don L. Robb</td>
</tr>
<tr>
<td>653 A</td>
<td>1074 A</td>
<td>Mr. Richard L. Robinson</td>
</tr>
<tr>
<td>711 A</td>
<td>1266 A</td>
<td>Ms. Kathryn M. Russell</td>
</tr>
<tr>
<td>1266 A</td>
<td>1266 A</td>
<td>Mr. Milo J. Rust</td>
</tr>
<tr>
<td>1007 A</td>
<td>1010 A</td>
<td>Mr. Timothy W. Ryan</td>
</tr>
<tr>
<td>19 A</td>
<td>18 A</td>
<td>Mr. C. Schaff</td>
</tr>
<tr>
<td>1073 A</td>
<td>1085 A</td>
<td>Mr. Allen R. Schoemaker</td>
</tr>
<tr>
<td>City</td>
<td>County</td>
<td>Name</td>
</tr>
<tr>
<td>------</td>
<td>--------</td>
<td>------------</td>
</tr>
<tr>
<td>942 A</td>
<td>950 A</td>
<td>Ms. Linda</td>
</tr>
<tr>
<td>447 A</td>
<td></td>
<td>Mr. Ronald G.</td>
</tr>
<tr>
<td>409 A</td>
<td></td>
<td>Mr. Lloyd C.</td>
</tr>
<tr>
<td>395 A</td>
<td></td>
<td>Ms. Peggy L.</td>
</tr>
<tr>
<td>1044 A</td>
<td></td>
<td>Mr. Michael J.</td>
</tr>
<tr>
<td>920 A</td>
<td></td>
<td>Mr. Joseph H.</td>
</tr>
<tr>
<td>1046 A</td>
<td></td>
<td>Mr. Richard E.</td>
</tr>
<tr>
<td>1228 A</td>
<td>1235 A</td>
<td>Mr. Glen P.</td>
</tr>
<tr>
<td>654 A</td>
<td></td>
<td>Mr. Gary W.</td>
</tr>
<tr>
<td>463 A</td>
<td></td>
<td>Mr. Brian R.</td>
</tr>
<tr>
<td>411 A</td>
<td></td>
<td>Mr. Darold E.</td>
</tr>
<tr>
<td>397 A</td>
<td></td>
<td>Mr. Don R.</td>
</tr>
<tr>
<td>581 A</td>
<td></td>
<td>Mr. Donald E.</td>
</tr>
<tr>
<td>305 A</td>
<td>180 A</td>
<td>Mr. Jim J.</td>
</tr>
<tr>
<td>917 A</td>
<td></td>
<td>Mr. Robert C.</td>
</tr>
<tr>
<td>922 A</td>
<td></td>
<td>Ms. Kathryn K.</td>
</tr>
<tr>
<td>476 A</td>
<td></td>
<td>Mr. David L.</td>
</tr>
<tr>
<td>892 A</td>
<td></td>
<td>Mr. Brett J.</td>
</tr>
<tr>
<td>1100 A</td>
<td></td>
<td>Mr. Keith G.</td>
</tr>
<tr>
<td>745 A</td>
<td></td>
<td>Mr. Richard W.</td>
</tr>
<tr>
<td>402 A</td>
<td></td>
<td>Mr. Thomas C.</td>
</tr>
<tr>
<td>1075 A</td>
<td></td>
<td>Mr. Jeffrey R.</td>
</tr>
<tr>
<td>1139 A</td>
<td>1143 A</td>
<td>Mr. Evan B.</td>
</tr>
<tr>
<td>1108 A</td>
<td></td>
<td>Mr. Randy M.</td>
</tr>
<tr>
<td>446 A</td>
<td></td>
<td>Mr. Michael D.</td>
</tr>
<tr>
<td>1025 A</td>
<td>1031 A</td>
<td>Mr. Jeff</td>
</tr>
<tr>
<td>875 A</td>
<td></td>
<td>Mr. Greg A.</td>
</tr>
<tr>
<td>489 A</td>
<td></td>
<td>Mr. Ronald J.</td>
</tr>
</tbody>
</table>
STATE OF NEBRASKA

MINUTES OF THE

BOARD OF EXAMINERS FOR
COUNTY HIGHWAY AND CITY STREET SUPERINTENDENTS

April 4, 2008

NEBRASKA DEPARTMENT OF ROADS' CENTRAL HEADQUARTERS BUILDING
HIGHWAY COMMISSION, ROOM 103
1500 HIGHWAY 2, LINCOLN, NEBRASKA

MEETING NOTICES

- Statewide news release e-mailed and posted on Nebraska Department of Roads' website March 27, 2008.
- Tentative agenda mailed to each board member and interested persons March 28, 2008.
- Meeting particulars posted on State of Nebraska Official Website Public Meeting Calendar March 27, 2008.
- Meeting agenda kept current and on public display in Government Affairs Division, Nebraska Department of Roads, 1400 Highway 2, Lincoln, Nebraska.
- Meeting agenda posted on Nebraska Department of Roads' main entrance bulletin board April 4, 2008.

Board members present:

Dale E. Frickey, Bridgeport - Vice Chairperson
Scott D. McIntyre, Omaha
Rick A. Meter, Gering – Secretary
Gary W. Story, Kearney

Board members absent:

Kent H. Anderson, Paxton
Thomas D. Doyle, Omaha – Chairperson
James K. McDonald, David City

Staff members present:

LeMoyne D. Schulz, Highway Local Liaison Coordinator, NDOR
Andrew F. Cunningham, Government Affairs Division Assistant Manager, NDOR
James R. Grupe, Highway Local Liaison Technician II, NDOR

Others in attendance:

None

* * * * *
Vice Chairperson Frickey called the meeting to order at 8:52 a.m. The business meeting was open to the public.

***

Vice Chairperson Frickey made the following announcements in compliance with the Open Meetings Act.

- A copy of the Open Meeting Act is available for inspection and is posted by the entrance to this room.
- The Meeting Agenda and a copy of all materials that were provided to the Board Members, prior to the start of this meeting, are available on the table by the entrance to this room.
- A sign-in sheet is available. Visitors are not required to sign, but are encouraged to do so.

***

Mr. Schulz noted the following changes from the originally published agenda: Added request for Pre-certification of Professional Development Hours from the Nebraska Association of County Engineers, Highway Superintendents and surveyors.

***

Mr. Story moved to approve the February 22, 2008 meeting minutes. Mr. McIntyre seconded the motion. Members McIntyre, Meter, Story, and Frickey voted YES. Members Anderson, Doyle and McDonald were absent. The motion carried.

***

There were no applications from Professional Engineers.

***

Mr. Schulz reported the following Class B license holders were issued a second Class B license, upon application and payment of the Application Fee:

<table>
<thead>
<tr>
<th>Name</th>
<th>Town</th>
<th>License Number</th>
<th>Date Issued</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Joseph Anderson</td>
<td>Minden, Nebraska</td>
<td>S-1408 City</td>
<td>March 17, 2008</td>
</tr>
</tbody>
</table>

***

No Class A license holders requested a second license, Class B, in the period since the last board meeting.

***
No Class A license holders requested a second Class A license in the period since the last board meeting.

*****

No Class B licenses ("second license") were upgraded to Class A in the period since the last board meeting.

*****

Each board member was furnished a copy of the attendance roster for the March 3-5, 2008 workshop for candidates for the written examination. 15 candidates attended the three-day workshop that was held at the Holiday Inn, Kearney, Nebraska.

The members reviewed the "Tabulation of Student Evaluations" from the workshop. The course content and presenters were very well received. Staff will take the written comments under advisement.

*****

Each board member was furnished a copy of the April 4, 2008 status report "Candidates eligible for the April 4, 2008, Written Examination."

*****

Secretary Meter supervised the written examination of 13 candidates (out of 26 eligible candidates) in the auditorium beginning at 9:00 a.m. Mr. Cunningham, Mr. Grupe and Mr. Schulz assisted the board in conducting the examination.

*****

Concurrently with the written examination, the board conducted the oral interview of new candidates in Room 103 central building. The oral interviews began at 9:00 a.m.

The following new candidates received an ungraded oral interview:

- Mr. Jerry Fleischman, Elmwood, Nebraska
- Mr. Mark A. Hodson, Blair, Nebraska
- Mr. Keith Kline, Columbus, Nebraska
- Mr. Lowell Kubie, Blair, Nebraska
- Ms. Crystal Lankford, Seward, Nebraska
- Mr. Eric W. Lenz, Alliance, Nebraska
- Mr. Gail Payne, Bartlett, Nebraska
- Mr. Thomas Rozmiarek, Loup City, Nebraska
- Mr. Tony Stobbe, Ashton, Nebraska
- Mr. Tony L. Todd, Scottsbluff, Nebraska
The following prior and repeat candidates were also present for the written examination:

Mr. Paul Castillo, Benkelman, Nebraska  
Mr. Casey Lane Dahlgrin, Gering, Nebraska  
Mr. Terry J. Wicht, Grand Island, Nebraska

The oral interview of candidates was completed at 9:50 a.m.

*****

There were no applicants for the October 3, 2008, examination.

*****

The board discussed preparations for the October 3, 2008 written examination, and September 3-5, 2008, pre-examination workshop.

*****

The board considered the following revisions to Article IX, Section 5 of the boards Operating Procedures: “The Board shall select two impartial persons who is are not a members of the board or a staff person to the board to prepare and grade the examination according to prior specifications of the Board.”

The revisions provide for the selection of a second exam grading consultant. The process would begin at the May or November meeting, with the board engaging one consultant to prepare the exam for the next examination, October or April, and to complete the initial grading of the exam. At the same meeting the board would also engage a second consultant to complete a separate grading of the morning essay and afternoon portion of the exam.

The exam graders would be required to complete the grading within an assigned number of calendar days. In the case of a discrepancy between the two graders on the score of a particular question, the graders would discuss the matter and agree on a single score. In the event that the graders disagree as to the score, their individual scorings will be forwarded to the board who will determine the score to be awarded.

Mr. Meter moved to adopt the revised Operating Procedures. Mr. McIntyre seconded the motion. Members McIntyre, Meter, Story and Frickey voted YES. Members Anderson Doyle and McDonald were absent. The motion carried.

The board directed staff to compile a list of interested persons as soon as the May 2, 2008 meeting and no later than the November 7, 2008 meeting.

*****

The board reviewed the two individual 2008 – 2010 Class A License Renewal Applications that were returned for addition Professional Development Hour (PDH) event information.

Mr. Story moved (1) to accept the Category 13 Professional development Hours of Mr. William L. Wehling and Ms. Carla J. O'Dell, and (2) to approve their Class A License Renewal. Mr. Meter seconded the motion.
Following discussion Mr. Story withdrew his motion and Mr. Meter withdrew his second.

Mr. Story than moved to (1) accept the Category 13 Professional Development Hours (PDH) of Mr. William L. Wehling; (2) accept the Professional Development Hours (PDH) of Ms. O'Dell for Category 4, Category 5 and Category 13 for GIS Seminar, MSHA Training, National Incident Management System and Introduction to the Incident Command System; (3) deny the PDH claimed by Ms. O'Dell under Category 13 for Information Technology Policy and GIS Development Committee, and reduce the total Category 13 PDH from 35.5 to 24 and the total PDH from 42.5 to 31. Forming an Information Technology Policy for County Employees and implementing a GIS Program to better serve the county constituents on road maintenance or other road concerns are part of an appointed County Highway Superintendent's duties; and (4) approve the renewal of Mr. Wehling and Ms. O'Dell's Class A County Highway Superintendent and Class A City Street Superintendents Licenses, number S-242 County, S-243 City, S-1052 County and S-1041 City respectively. Mr. Meter seconded the motion. Members McIntyre, Meter, Story and Frickey voted YES. Members Anderson, Doyle and McDonald were absent. The motion carried.

The board discussed preparations for the October 3, 2008 written examination and September 3-5, 2008, pre-examination workshop.

The board’s "Thirty-Eighth Annual Report" will be updated to include the revised Operating Procedures, published and distributed.

The board considered a request for Pre-certification of Professional Development Hours from the Nebraska Association of County Highway Superintendents, Surveyors and Engineers (see Attachment #1).

Mr. Meter moved to approve the request. Mr. Story seconded the motion. Members McIntyre, Meter, Story, and Frickey voted YES. Members Anderson, Doyle and McDonald were absent. The motion carried.

There were no requests for verification of Professional Development Hours.

Other business:

- Mr. Cunningham provided a legislative report.
Mr. Schulz reported the following correspondence and general information:

- The Board of Public Roads Classifications and Standards adopted revised Minimum Design Standards Regulations, 428 NAC2, Section 001.
- Members received a copy of the NDOR Government Affairs-Liaison Services Section Report that was presented at the County Highway Superintendents' Spring District meetings.
- Members received a copy of the NDOR "Partners in Transportation Annual Report" for 2007.

* * * * *

The next regular meeting is scheduled for 10:00 a.m., May 2, 2008 in Room 103 of the Nebraska Department of Roads Central Headquarters Building, 1500 Highway 2, Lincoln, Nebraska.

* * * * *

Mr. Story moved to adjourn. Mr. McIntyre seconded the motion. Members McIntyre, Meter, Story and Frickey voted YES. Members Anderson, Doyle and McDonald were absent. The motion carried and the business meeting adjourned at 10:58 a.m.

* * * * *

The written examination was recessed for lunch at noon and resumed at 1:00 p.m.

* * * * *

The written examination was completed at 4:00 p.m.

* * * * *

[Signature]
Rick A. Meter, Secretary

BEX3-HI
April 16, 2008

Mr. Tim Ryan, Secretary/Treasurer
Nebraska Association of County Engineers
Highway Superintendents and Surveyors
511 N Spruce St Rm 207
Ogallala NE 69153

Dear Mr. Ryan:

On April 4, 2008, the Board of Examiners for County Highway and City Street Superintendents approved your request for Pre-Certification of Professional Development Hours (PDH) for the County Highway Superintendents' June 11-12, 2008, Summer Meeting as follows:

<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
<th>PDH</th>
<th>Category Assigned</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 11, 2008</td>
<td>Government Affairs: LeRoy Junegel &amp; Mitch Doht, NDOR</td>
<td>.50</td>
<td>Directly Related – Category #1</td>
</tr>
<tr>
<td>9:15-9:45 am</td>
<td>Asphalt Mix Design: Laird Weishahn, NDOR</td>
<td>.50</td>
<td>Directly Related – Category #1</td>
</tr>
<tr>
<td>9:45-10:15 am</td>
<td>New Regulations on Retroreflectivity: Matt Neeman, NDOR</td>
<td>.50</td>
<td>Directly Related – Category #1</td>
</tr>
<tr>
<td>10:30-11:00 am</td>
<td>Diggers Hotline: Lisa English, Diggers Hotline</td>
<td>.50</td>
<td>Directly Related – Category #1</td>
</tr>
<tr>
<td>1:15-1:45 pm</td>
<td>B.C. &amp; S. UPDATE: LeMoyne Schulz &amp; Andy Cunningham, NDOR</td>
<td>.50</td>
<td>Directly Related – Category #1</td>
</tr>
<tr>
<td>1:45-2:15 pm</td>
<td>LTAP Updates: Dan Cady, Don Neary &amp; Bob Hyberger, NE LTAP</td>
<td>.50</td>
<td>Directly Related – Category #1</td>
</tr>
<tr>
<td>2:15-2:30 pm</td>
<td>NIRMA: Chad Engel, NIRMA</td>
<td>.25</td>
<td>Directly Related – Category #1</td>
</tr>
<tr>
<td>2:45-3:15 pm</td>
<td>Surveying: Jim Hawks, City of North Platte</td>
<td>.50</td>
<td>Directly Related – Category #1</td>
</tr>
<tr>
<td>3:15-3:45 pm</td>
<td>Results of Fracture Critical Inspection: Mark Mainelli, Mainelli Wagner Assoc.</td>
<td>.50</td>
<td>Directly Related – Category #1</td>
</tr>
<tr>
<td>3:45-4:15 pm</td>
<td>Environmental Issues: Speaker to be announced</td>
<td>.50</td>
<td>Directly Related – Category #1</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
<th>PDH</th>
<th>Category Assigned</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 12, 2008</td>
<td>Pontis Training: Steve Anderson, NDOR</td>
<td>1.25</td>
<td>Directly Related – Category #1</td>
</tr>
<tr>
<td>9:00-10:15 am</td>
<td>Business Meeting</td>
<td>1.00</td>
<td>Business Session – Category #3</td>
</tr>
</tbody>
</table>

Kent H. Anderson
Paxton

Thomas D. Doyle
Omaha

Dale E. Frickey
Bridgeport

Rick A. Meter
Gering

James K. McDonald
David City

Scott D. McIntyre
Omaha

Gary W. Story
Kearney
Total PDH for June 11 & 12, 2008 = 7.0

Directly Related – Category #1 PDH on June 11, 2008 = 4.75
Directly Related – Category #1 PDH on June 12, 2008 = 1.25
Total Category #1 PDH = 6.00

Business Session – Category #1 PDH on June 12, 2008 = 1.00
Total Category #3 PDH = 1.00

You should asterisk the topics listed above and the Business Meeting as “Board of Examiners for County Highway and City Street Superintendents Pre-Certified for PDH for the Class A License” and add the category and PDH hours by each topic and the Business Meeting. Please note that the categories pertain to each topic of instruction, not to the overall conference.

Sincerely,

LeMoyne D. Schulz
Staff to the Board of Examiners
Highway Local Liaison Coordinator
Government Affairs Division
Nebraska Department of Roads

LDS/BEX1-NW
2008 SUMMER MEETING AGENDA

Location: HOLIDAY INN EXPRESS
Valentine, NE.
Telephone Number: 402-376-3000

DATES: June 10, 11, 12, 2008

TUESDAY, JUNE 10, 2008
10:00 am Horse Turd Tournament @ Deer Park Golf Course  Rick Meter & Don Thomas
5:30 pm Presidents Reception @ Deer Park Golf Course

WEDNESDAY, JUNE 11, 2008
8:00 am Registration
9:00 am Welcome
9:15 am Government Affairs
LeRoy Juengel & Mitch Doht, NDOR
9:45 am Asphalt Mix Design
Laird Weishahn, NDOR
10:15 am BREAK
10:30 am New Regulations on Retro reflectivity
Matt Neeman, NDOR
11:00 am Diggers Hotline
Lisa English, Diggers Hotline
11:45 am NOON LUNCHEON
Jordans
1:15 pm B.C. & S. UPDATE
LeMoyne Schulz & Andy Cunningham
1:45 pm LTAP Updates
Dan Cady, Don Neary & Bob Hyberger
2:15 pm NIRMA
Chad Engel, NIRMA
2:30 pm BREAK
2:45 pm Surveying
Jim Hawks, City of North Platte
3:15 pm Results of Fracture Critical Inspection
Mark Mainelli, Mainelli Wagner Assoc.
3:45 pm Environmental Issues
Speaker to be announced
4:15 pm Adjourn
5:30 pm Social Hour
Jordans
6:00 pm SUPPER
Jordans

THURSDAY, JUNE 12, 2008
9:00 am Pontis Training
Steve Anderson-NDOR
10:15 am BREAK
10:30 am Business Meeting
LUNCH
(Location to be announced)
STATE OF NEBRASKA

MINUTES OF THE

BOARD OF EXAMINERS FOR
COUNTY HIGHWAY AND CITY STREET SUPERINTENDENTS

May 2, 2008

NEBRASKA DEPARTMENT OF ROADS’ CENTRAL HEADQUARTERS BUILDING
HIGHWAY COMMISSION, ROOM 103
1500 HIGHWAY 2, LINCOLN, NEBRASKA

MEETING NOTICES

- Statewide news release e-mailed and posted on Nebraska Department of Roads’ website April 21, 2008.
- Tentative agenda mailed to each board member and interested persons April 21, 2008.
- Meeting particulars posted on State of Nebraska Official Website Public Meeting Calendar April 18, 2008.
- Meeting agenda kept current and on public display in Government Affairs Division, Nebraska Department of Roads, 1400 Highway 2, Lincoln, Nebraska.
- Meeting agenda posted on Nebraska Department of Roads’ main entrance bulletin board May 2, 2008.

Board members present:

    Thomas D. Doyle, Omaha - Chairperson
    Dale E. Frickey, Bridgeport - Vice Chairperson
    Rick A. Meter, Gering - Secretary
    Gary W. Story, Kearney

Board members absent:

    Kent H. Anderson, Paxton
    James K. McDonald, David City
    Scott D. McIntyre, Omaha

Staff members present:

    LeMoyne D. Schulz, Highway Local Liaison Coordinator, NDOR
    Andrew F. Cunningham, Government Affairs Division Assistant Manager, NDOR
    James R. Grupe, Highway Local Liaison Technician II, NDOR

Others in attendance:

    None

* * * * *
Chairperson Doyle called the meeting to order at 10:02 a.m. The meeting was open to the public.

*****

Chairperson Doyle made the following announcements in compliance with the Open Meetings Act.

- A copy of the Open Meeting Act is available for inspection and is posted by the entrance to this room.
- The Meeting Agenda and a copy of all materials that were provided to the Board Members, prior to the start of this meeting, are available on the table by the entrance to this room.
- A sign-in sheet is available. Visitors are not required to sign, but are encouraged to do so.

*****

There were no changes from the originally published agenda.

*****

Mr. Frickey moved to approve the April 4, 2008 meeting minutes. Mr. Story seconded the motion. Members Frickey, Meter, Story, and Doyle voted YES. Members Anderson, McDonald, and McIntyre were absent. The motion carried.

*****

There were no applications from Professional Engineers.

*****

No Class B license holders requested a second Class B license in the period since the last board meeting.

*****

No Class A license holders requested a second license, Class B, in the period since the last board meeting.

*****

No Class A license holders requested a second Class A license in the period since the last board meeting.

*****
No Class B licenses ("second license") were upgraded to Class A in the period since the last board meeting.

* * * * *

Each board member was furnished a copy of the May 2, 2008 status report "Candidates Present for the April 4, 2008, Written Examination."

* * * * *

The board reviewed the individual examination booklets and discussed the written examination scores for candidates who were examined on April 4, 2008.

5 candidates passed:

- Mr. Jerry Fleischman, Elmwood, Nebraska – License Numbers assigned: S-1409 City and S-1410 County
- Ms. Crystal Lankford, Seward, Nebraska – License Number assigned: S-1412 County
- Mr. Eric W. Lenz, Alliance, Nebraska – License Number assigned S-1411 City
- Mr. Gail Payne, Bartlett, Nebraska – License Number assigned: S-1413 County
- Mr. Thomas Rozmiarek, Loup City, Nebraska – License Number assigned: S-1414 County

8 candidates failed:

- *Mr. Paul Castillo, Benkelman, Nebraska
- *Mr. Casey Lane Dahlgrin, Gering, Nebraska
- Mr. Mark A. Hodson, Blair, Nebraska
- Mr. Keith Kline, Columbus, Nebraska
- Mr. Lowell Kubie, Blair, Nebraska
- Mr. Tony Stobbe, Ashton, Nebraska
- Mr. Tony L. Todd, Scottsbluff, Nebraska
- *Mr. Terry J. Wicht, Grand Island, Nebraska

*Repeat Examination.

The members discussed the passing rate: 38%.

Mr. Story moved to approve Class B licenses for the five candidates who passed the written examination. Mr. Frickey seconded the motion. Members Frickey, Meter, Story, and Doyle voted YES. Members Anderson, McDonald and McIntyre were absent. The motion carried.

The board directed staff to prepare a statewide news release of newly licensed superintendents, including recently licensed professional engineers, to be issued on or about Monday, May 5, 2008 (See Attachment #1).

* * * * *
The board directed staff to do a study of the essay (part 3 & 4) to see if there is a consistent pattern in the range of scoring as demonstrated in the past several years and to report back at the August meeting.

* * * * *

The board reviewed a statement of services and request for contracted payment from Mr. William Nass, as provider and grader of the April 4, 2008 written examination (See Attachment #2).

Mr. Meter moved to approve the statement of services and expenses. Mr. Story seconded the motion. Members Frickey, Meter, Story, and Doyle voted YES. Members Anderson, McDonald, and McIntyre were absent. The motion carried.

* * * * *

There were no new or repeat County Highway and/or City Street Superintendent applications for October 3, 2008, written examination. 18 prior candidates remain eligible, including those who failed or did not take examination once within the past two years.

* * * * *

The board discussed preparations for the October 3, 2008 written examination, and the three-day workshop to be held at the Holiday Inn, Kearney, Nebraska, on September 3-5, 2008.

Mr. Meter moved that the board engage Mr. William Nass, Lincoln, to prepare and complete the initial grading of the written examination at the hourly rate of $75.00. Mr. Story seconded the motion. Members Frickey, Meter, Story, and Doyle voted YES. Members Anderson, McDonald and McIntyre were absent. The motion carried.

Mr. Story moved that the board engage Mr. Thomas McDonald, Omaha, to complete a separate grading of the morning and afternoon portion of the written examination at the hourly rate of $75.00. Mr. Frickey seconded the motion. Members Frickey, Meter, Story, and Doyle voted YES. Members Anderson, McDonald and McIntyre were absent. The motion carried.

* * * * *

Distribution of the board's "Thirty-Eighth Annual Report" to current licensees, pertinent officials and other interested parties should be accomplished June 1, 2008.

* * * * *

Implementation of County Highway and City Street Superintendents Act (Final details); Review progress on forms and procedures:

The board directed staff to prepare forms and procedure for the following for presentation at the August meeting:

- Class A License renewal, PDH Audit procedure (Audit 5%, minimum of 2 Licensees)
- Violation and Extenuating Circumstances Forms

- 4 -
- Class A License Reissuance Application Form
- Application and handling procedure for Request for Pre-certification and Verification of PDH

* * * * *

There were no requests for Pre-Certification of Professional Development Hours.

* * * * *

There were no requests for Verification of Professional Development Hours.

* * * * *

Other business:

- Mr. Cunningham provided a legislative report.

* * * * *

Mr. Schulz reported the following correspondence and general information:

- Mr. Schulz and Mr. Cunningham will be the presenters at the June 11-12, 2008 meeting of the Nebraska Association of County Engineers, County Highway Superintendents and County Surveyors, in Valentine.

* * * * *

The next regular meeting is scheduled for 10:00 a.m., August 22, 2008 in Room 129 of the Nebraska Department of Roads Central Headquarters, Materials and Research Building, 1400 Highway 2, Lincoln, Nebraska.

* * * * *

Mr. Story moved to adjourn. Mr. Meter seconded the motion. Members Frickey, Meter, Story, and Doyle voted YES. Members Anderson, McDonald and McIntyre were absent. The motion carried and the business meeting adjourned at 10:55 a.m.

* * * * *

Rick A. Meter, Secretary
BEX2-NO
May 6, 2008

FOR IMMEDIATE RELEASE

New Highway and Street Superintendents Licensed

Lincoln -- 5 persons successfully completed the April 4, 2008 examination, and are now licensed by the Board of Examiners for County Highway and City Street Superintendents.

Licensed as City Street Superintendent is Eric Lenz of Alliance.

Licensed as County Highway Superintendent are Crystal Lankford of Seward, Gail Payne of Ericson, and Thomas Rozmiarek of Loup City.

Licensed as both County Highway Superintendent and City Street Superintendent is Jerry Fleischman of Elmwood.

Lenz is the Support Services Manager for the City of Alliance; Lankford is the Administrative Assistant for the Seward County Road Department; Payne is the Road Crew Foreman for the Wheeler County Road Department; Rozmiarek is the Owner and President of Loup City Auto Parts; and Fleischman is the Assistant Highway Superintendent for the Cass County Road Department.

The next examination will be held October 3, 2008, with an application deadline of August 11, 2008. Applications can be obtained by contacting the Board of Examiners, P.O. Box 94759, Lincoln, Nebraska 68509, (402) 479-4607, and by consulting the website listed below.

Superintendents are qualified to administer city and county street and road programs, including:

• preparing one- and six-year improvement plans,
• assisting in preparing annual budgets and financial reports,
• supervising the annual program for roadway design, construction and maintenance, and
• coordinating plans with adjacent counties and cities and with the Nebraska Department of Roads.

Additional information about the licensing program is available at the Nebraska Department of Roads, Government Affairs Division website, www.nebraskatransportation.org/gov-aff/index.htm

#NDOR#

For additional information contact:
LeMoyne Schulz (402) 479-4436.

LS/NR251
Grading Summary
For
County Highway
and
City Street Superintendents
Examination
April 2008

Apr. 10  --   3 hours
Apr. 22  --   3 hours
Apr. 23  --   4 hours
Total    --   10 hours

Amount Due: 10 Hours at $60.00/Hour

$600.00

William L. Nass
William L. Nass

Rick A. Miller, Secretary
STATE OF NEBRASKA

MINUTES OF THE

BOARD OF EXAMINERS FOR
COUNTY HIGHWAY AND CITY STREET SUPERINTENDENTS

AUGUST 22, 2008

NEBRASKA DEPARTMENT OF ROADS' CENTRAL HEADQUARTERS, MATERIALS AND RESEARCH BUILDING, ROOM 129
1400 HIGHWAY 2, LINCOLN, NEBRASKA

MEETING NOTICES

- Statewide news release e-mailed and posted on Nebraska Department of Roads' website August 15, 2008.
- Tentative agenda mailed to each board member and interested persons August 15, 2008.
- Meeting particulars posted on State of Nebraska Official Website Public Meeting Calendar August 15, 2008.
- Meeting agenda kept current and on public display in Local Projects Section, Nebraska Department of Roads, 1400 Highway 2, Lincoln, Nebraska.
- Meeting agenda posted on Nebraska Department of Roads' main entrance bulletin board August 22, 2008.

Board members present:

Thomas D. Doyle, Omaha - Chairperson
Dale E. Frickey, Bridgeport - Vice Chairperson
James K. McDonald, David City
Scott D. McIntyre, Omaha (arrived at 10:02 a.m.)
Rick A. Meter, Gering – Secretary
Gary W. Story, Kearney

Board member absent:

Kent H. Anderson, Paxton

Staff members present:

LeMoyne D. Schulz, Highway Local Liaison Coordinator, NDOR
James R. Grupe, Highway Local Liaison Technician II, NDOR
Jim Wilkinson, Local Projects Section Engineer, NDOR

Others in attendance:

Andrew F. Cunningham, Government Affairs Office, NDOR

* * * * *
Chairperson Doyle called the meeting to order at 10:00 a.m. The meeting was open to the public.

Chairperson Doyle made the following announcements in compliance with the Open Meetings Act.

- A copy of the Open Meeting Act is available for inspection and is posted by the entrance to this room.
- The Meeting Agenda and a copy of all materials that were provided to the Board Members, prior to the start of this meeting, are available on the table by the entrance to this room.
- A sign-in sheet is available. Visitors are not required to sign, but are encouraged to do so.

* * * * *

There were no changes from the originally published agenda.

* * * * *

Mr. Story moved to approve the May 2, 2008 meeting minutes. Mr. Frickey seconded the motion. Members Anderson, Frickey, McDonald, McIntyre, Meter, Story, and Doyle voted YES. Member Anderson was absent. The motion carried.

* * * * *

The board reviewed the Class B License Application of the following candidate to practice as a City Street Superintendent.

Mr. Randall W. Hoskins, Professional Engineer, Lincoln, Nebraska.

Mr. Meter moved to approve the above City Street Superintendent License. Mr. Frickey seconded the motion. Members Frickey, McDonald, McIntyre, Meter, Story and Doyle voted YES. Member Anderson was absent. The motion carried. License Number assigned: S-1416.

* * * * *

Mr. Schulz reported the following Class B license holder was issued a second Class B license, upon application and payment of the Application Fee:

<table>
<thead>
<tr>
<th>Name</th>
<th>Town</th>
<th>License Number</th>
<th>Date Issued</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ms. Crystal Lankford</td>
<td>Seward, Nebraska</td>
<td>S-1415 City</td>
<td>May 7, 2008</td>
</tr>
</tbody>
</table>

* * * * *
No Class A license holders requested a second license, Class B, in the period since the last board meeting.

* * * * *

No Class A license holders requested a second Class A license in the period since the last board meeting.

* * * * *

No Class B licenses ("second license") were upgraded to Class A in the period since the last board meeting.

* * * * *

Each board member was furnished a copy of the August 21, 2008 status report "Applicants for the October 3, 2008, Written Examination." The board reviewed and discussed 8 new and 2 repeat County Highway and/or City Street Superintendent applications for candidacy for the October 3, 2008, written examination.

Mr. Mitch Bartling, Sidney, Nebraska  
Ms. Cindy E. Buescher, Lawrence, Nebraska  
Mr. Jerry Knight, Columbus, Nebraska  
Mr. Lance Paulsen, Omaha, Nebraska  
Mr. Nathan Thieman, Lincoln, Nebraska  
Mr. Rocky D. Timm, Chappell, Nebraska  
Ms. Tami Villar-Brown, Gering, Nebraska  
*Mr. Todd E. Rust, Chappell, Nebraska  
Mr. Gary L. Warren, Nelson, Nebraska  
*Mr. Terry J. Wicht, Grand Island, Nebraska  

*Repeat Applicant  

Mr. Story moved to accept Mr. Bartling, Ms. Buescher, Mr. Knight, Mr. Paulsen, Mr. Rust, Mr. Thieman, Mr. Timm, Mr. Warren and Mr. Wicht as candidates for the October 3, 2008, examination. Mr. McDonald seconded the motion. Members Frickey, McDonald, Meter, Story and Doyle voted YES. Mr. McIntyre abstained. Member Anderson was absent. The motion carried.

Mr. Story moved to accept Ms. Villar-Brown as a candidate for the October 3, 2008, examination. Mr. Frickey seconded the motion. Members Frickey, McDonald, McIntyre, Story and Doyle voted YES. Mr. Meter abstained. Member Anderson was absent. The motion carried.

18 other candidates remain eligible after failing or not taking the examination once within the past two years, for a total of 28 eligible persons for the October 3, 2008 examination.

* * * * *
The board discussed preparations for the October 3, 2008 written examination.

* * * * *

The board discussed preparations for the three-day workshop to be held at the Holiday Inn, Kearney, Nebraska, on September 3-5, 2008. The program of instruction will be offered free of charge by the Nebraska Department of Roads and the Nebraska Technical Assistance Program (NE LTAP), to assist candidates in preparing for the County Highway or City Street Superintendent written examination. All active candidates were sent a letter of invitation and a questionnaire regarding their intentions. Mr. Meter will represent the board and welcome the participants. Mr. Story also will be present for part of the workshop. Mr. Schulz, Mr. Grupe, Mr. Don Neary, and Mr. Bob Hyberger will be the instructors for the workshop (See Attachment # 1, Workshop Agenda). An updated Highway Law Book (Pink) dated 2008 and the current 650 CFR Subpart C, National Bridge Inspection Standards will be used for the workshop and the examination.

* * * * *

Mr. Schulz presented a summary of morning and afternoon examination essay grades from the past twelve exams. The morning essay has eleven five-point questions for a total of 55 points. The afternoon essay has nine questions, six five-point and three 10-point for a total of 60 points. Following discussion, board members concluded that there was no definable pattern.

* * * * *

Implementation of County Highway and City Street Superintendents Act (Final details). Review progress on forms and procedures:

Mr. Schulz advised that due to workload, he was unable to prepare forms and procedure for the following for presentation at this meeting:

- Class A License renewal, PDH Audit Procedure
- Violation and Extenuating Circumstances Forms
- Class A License Reissuance Application Form
- Application and Handling Procedure for Request for Pre-certification and Verification of PDH

Following discussion, the board directed staff to defer the presentation to the April 3, 2009 meeting.

* * * * *

There were no requests for Pre-Certification of Professional Development Hours.

* * * * *

The board considered a request for Verification of Professional Development Hours from the Nebraska Association of County Engineers, Highway Superintendents and Surveyors for its
revised Summer Meeting Agenda, increasing the PDH from 6 to 6.75 for Category 1 – Directly Related to Road/Street Superintending. (See Attachment #2).

Mr. Meter moved to approve the request. Mr. Story seconded the motion. Members Frickey, McDonald, McIntyre, Meter, Story and Doyle voted YES. Member Anderson was absent. The motion carried.

* * * * *

The board considered a joint request for Verification of Professional Development Hours from Ms. Brenda Tophoj and the Nebraska Intergovernmental Risk Management Associateion (NIRMA) for its NIRMA “Self Defense” Course for County Officials, and NIRMA 2008 Annual Conference (See Attachment #3).

Mr. Meter moved to approve both requests, each for 5 PDH, under Category 4 – General Management Subjects. Mr. Frickey seconded the motion. Members Frickey, McDonald, McIntyre, Meter, Story and Doyle voted YES. Member Anderson was absent. The motion carried.

* * * * *

Mr. Schulz advised that the Thirty-Eighth Annual Report was mailed on June 10, 2008.

* * * * *

Mr. Schulz reported on preparations for the annual license renewal billing of all Class B licensed County Highway Superintendents and City Street Superintendents and Class A Licenses up for renewal in 2009. The initial mailing is to be accomplished prior to October 21st annually. License renewal forms and instructions will be mailed October 3, 2008. Final notices will be mailed in early December to all licensees who have not paid license renewal fees.

* * * * *

The board considered the proposed 2009 Class B License Renewal Form, Notice and Reminder Letter; the 2009 - 2010 Initial Class A License Application Form Experience Logs and Instructions and the 2009 - 2011 Class A License Renewal Form, Notice, PDH Form, Logs and Reminder Letter.

Mr. Schulz advised that NDOR will no longer issue cash receipts. The License Card will serve as the receipt.

Mr. McIntyre moved to approve the Forms, Logs, Notices and Reminder Letters. Mr. McDonald seconded the motion. Members Frickey, McDonald, McIntyre, Meter, Story and Doyle voted YES. Member Anderson was absent. The motion carried.

* * * * *
Other business:

- Mr. Cunningham provided a legislative report.
- Mr. Schulz advised that the Fall Regional Local Official’s Workshop was cancelled.

* * * * *

Mr. Schulz reported the following correspondence and general information:

- Members received a copy of the NDOR Liaison Services Section Report presented at the County Highway Superintendents’ meeting.

* * * * *

The next regular meeting is scheduled for 8:45 a.m., October 3, 2008 in Room 103 of the Nebraska Department of Roads Central Headquarters Building, 1500 Highway 2, Lincoln, Nebraska. The written examination will begin at 9:00 a.m. in the auditorium.

Mr. Story moved to adjourn. Mr. Meter seconded the motion. Members Frickey, McDonald, McIntyre, Meter, Story, and Doyle voted YES. Member Anderson was absent. The motion carried and the business meeting adjourned at 10:56 a.m.

* * * * *

Rick A. Meter, Secretary

/BEX2-ST
Nebraska Department of Roads - Local Projects Section, Liaison Services Unit
Examination Preparation Workshop for
County Highway and City Street Superintendents
With Assistance from Nebraska Technical Assistance Program (NE LTAP)
Holiday Inn, Kearney, Nebraska

SEPTEMBER 3, 2008

**Subject** | **Instructor**
--- | ---
9:00 a.m. | Welcome and Introduction
LeMoyne Schulz, NDOR,
Rick Meter, Board Member
9:05 a.m. | 1. Overview of the Workshop and Scope of the Examination,
Overview on Managing Road and Street Programs
Schulz
Jim Grupe, NDOR
(Break 10:05 – 10:20 a.m.)
10:20 a.m. | 2. Nebraska Highway Law
Schulz, Grupe
(Lunch 11:50 – 1:00 p.m.)
1:00 p.m. | Highway Law (continued)
Schulz, Grupe
1:45 p.m. | 3. Procedures for Classifications and Standards
Schulz, Grupe
(Break 3:00 – 3:10 p.m.)
3:10 p.m. | 4. Minimum Design Standards
Bob Hyberger, NE LTAP
Schulz, Grupe
3:40 p.m. | 5. One- and Six-Year Plan and Practical Exercise –
Preparation of Form 7
Don Neary, NE LTAP,
Schulz, Grupe
4:35 p.m. | 6. Plan Reading – Issue Homework Assignment
Neary
5:00 p.m. | Day #1 Critique
Meter, Staff
7:00 p.m. | Individualized Instruction
Staff

SEPTEMBER 4, 2008

**Subject** | **Instructor**
--- | ---
8:00 a.m. | Introduction
Meter
8:05 a.m. | Review Highway Law, Classifications and Standards
Schulz, Grupe
8:30 a.m. | Review Homework Assignment
Neary
(Break 8:50 - 9:05 a.m.)
9:05 a.m. | 7. Standardized System of Annual Reporting and Practical
Exercise – Reporting Items, Identify
Form Numbers
Schulz,
Grupe
(Break 10:35 – 10:50 a.m.)
10:50 a.m. | 8. General Subjects and Practical Exercises - - Excavation,
Embankment, “Q=CIA” Drainage, Municipal Matching
Funds, Pavement Cost Estimate, Sight Distance
Hyberger,
Neary,
Schulz, Grupe
(Lunch Noon – 1:00 p.m.)

- OVER -
### SEPTEMBER 4, 2008 (Continued)

<table>
<thead>
<tr>
<th>Time</th>
<th>Subject</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>1:00 p.m.</td>
<td>9. National Bridge Inspection Standards</td>
<td>Hyberger</td>
</tr>
<tr>
<td>1:20 p.m.</td>
<td>10. Manual on Uniform Traffic Control Devices and Paint Striping</td>
<td>Neary</td>
</tr>
<tr>
<td>1:40 p.m.</td>
<td>11. Practical Exercises - - Cement vs Asphaltic Concrete, Direct Purchase vs Sealed Bid, Origin Destination Study, Bridge Deck Deterioration, Design Safety Considerations, Funding Sources, Rental Rate Computation</td>
<td>Neary, Hyberger, Schulz, Grupe</td>
</tr>
<tr>
<td></td>
<td>(Break 2:30 - 2:45 p.m.)</td>
<td></td>
</tr>
<tr>
<td>2:45 p.m.</td>
<td>Practical Exercises (continued) - - One- and Six-Year Plan Revisions, Stage Construction Project Numbering, Form 11, County Matching Funds, Contract Documents</td>
<td>Neary, Hyberger, Schulz, Grupe</td>
</tr>
<tr>
<td>4:15 p.m.</td>
<td>Issue Homework Assignment</td>
<td>Schulz</td>
</tr>
<tr>
<td>4:30 p.m.</td>
<td>Day #2 Critique</td>
<td>Meter, Staff</td>
</tr>
<tr>
<td>4:45 p.m.</td>
<td>Individualized Instruction</td>
<td>Staff</td>
</tr>
</tbody>
</table>

### SEPTEMBER 5, 2008

<table>
<thead>
<tr>
<th>Time</th>
<th>Subject</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 a.m.</td>
<td>Introduction</td>
<td>Meter</td>
</tr>
<tr>
<td>8:05 a.m.</td>
<td>Review of Days 1 and 2</td>
<td>Staff</td>
</tr>
<tr>
<td>8:35 a.m.</td>
<td>12. Employee Safety Program</td>
<td>Hyberger</td>
</tr>
<tr>
<td></td>
<td>(Break 9:00 - 9:15 a.m.)</td>
<td></td>
</tr>
<tr>
<td>9:15 a.m.</td>
<td>13. Improved County or City Snow Removal Plan</td>
<td>Hyberger</td>
</tr>
<tr>
<td>9:55 a.m.</td>
<td>14. County or City Regulatory Sign Inventory Program</td>
<td>Neary</td>
</tr>
<tr>
<td></td>
<td>(Break 10:15 - 10:30 a.m.)</td>
<td></td>
</tr>
<tr>
<td>10:30 a.m.</td>
<td>15. Practical Exercise: Develop Village One- and Six-Year Plan</td>
<td>Neary, Schulz, Grupe</td>
</tr>
<tr>
<td></td>
<td>(Lunch 11:45 - 12:45 p.m. - remember to check out)</td>
<td></td>
</tr>
<tr>
<td>12:45 p.m.</td>
<td>Review One- &amp; Six-Year Plan Exercise</td>
<td>Staff</td>
</tr>
<tr>
<td>1:15 p.m.</td>
<td>Day 3 Critique &amp; Workshop Review</td>
<td>Meter, Staff</td>
</tr>
<tr>
<td>1:45 p.m.</td>
<td>Closing Remarks</td>
<td>Meter</td>
</tr>
<tr>
<td>2:00 p.m.</td>
<td>Dismissed – Good Luck, Study Hard!</td>
<td></td>
</tr>
</tbody>
</table>
LeMoyne

Here is the revised agenda for the summer meeting, and PDH form.

Tim Highway Supt. Summer Mtg. 2008 Revised Copy of PDF Form.xls
2008 SUMMER MEETING AGENDA

Location: HOLIDAY INN EXPRESS
Valentine, NE.
Telephone Number: 402-376-3000

DATES: June 10, 11, 12, 2008

TUESDAY, JUNE 10, 2008

10:00 am Horse Turd Tournament @ Deer Park Golf Course
5:30 pm Presidents Reception @ Deer Park Golf Course

WEDNESDAY, JUNE 11, 2008

8:00 am  Registration
9:00 am  Welcome
9:15 am  Government Affairs
9:45 am  Asphalt Mix Design

10:15 am  BREAK

10:30 am  New Regulations on Retro reflectivity
11:00 am  Diggers Hotline

11:45 am  NOON LUNCHEON

1:00 pm  B.C. & S. UPDATE
1:45 pm  LTAP Updates
2:15 pm  NIRMA

2:30 pm  BREAK

2:45 pm  Surveying
3:15 pm  Results of Fracture Critical Inspection
3:45 pm  U.S. Fish & Wildlife Service
4:15 pm  Catex Document
5:00 pm  Adjourn
5:30 pm  Social Hour
6:00 pm  SUPPER

THURSDAY, JUNE 12, 2008

9:00 am  Pontis Training

10:15 am  BREAK

10:30 am  Business Meeting
11:45 am  LUNCH

(Location to be announced)
## 2008 SUMMER MEETING

Valentine, Nebraska

<table>
<thead>
<tr>
<th>Event</th>
<th>Presenter</th>
<th>Time</th>
<th>PDH Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Government Affairs</td>
<td>Le Roy Juneal &amp; Mitch Doht, NDOR</td>
<td>9:15 - 9:45 Wed. 6-11-08</td>
<td>0.50 hour PDH Category 1</td>
</tr>
<tr>
<td>Asphalt Mix Design:</td>
<td>Laird Weishahn - NDOR</td>
<td>9:45 - 10:15 Wed. 6-11-08</td>
<td>0.50 hour PDH Category 1</td>
</tr>
<tr>
<td>New Regulations on Retroreflectivity</td>
<td>Matt Neemann - NDOR</td>
<td>10:30 - 11:00 Wed. 6-11-08</td>
<td>0.50 hours PDH Category 1</td>
</tr>
<tr>
<td>Diggers Hotline</td>
<td>Lisa English, Diggers Hotline</td>
<td>11:00 - 11:30 Wed. 6-11-08</td>
<td>0.05 hour PDH Category 1</td>
</tr>
<tr>
<td>B.C.&amp;S. UPDATE</td>
<td>LeMoyne Schulz &amp; Andy Cunningham, NDOR</td>
<td>1:15 - 1:45 Wed. 6-11-08</td>
<td>0.50 hour PDH Category 1</td>
</tr>
<tr>
<td>LTAP Updates</td>
<td>Dan Cady, Don Neary &amp; Bob Hyberger</td>
<td>1:45 - 2:15 Wed. 6-11-08</td>
<td>0.50 hour PDH Category 1</td>
</tr>
<tr>
<td>NIRMA</td>
<td>Chad Engel, NIRMA</td>
<td>2:15 - 2:30 Wed. 6-11-08</td>
<td>0.25 hour PDH Category 1</td>
</tr>
<tr>
<td>Surveying</td>
<td>Jim Hawks, City of North Platte</td>
<td>2:45 - 3:15 Wed. 6-11-08</td>
<td>0.50 hour PDH Category 1</td>
</tr>
<tr>
<td>Results of Fracture Critical Inspection</td>
<td>Mark Mainelli, Mainelli Wagner Assoc.</td>
<td>3:15 - 3:45 Wed. 6-11-08</td>
<td>0.50 hour PDH Category 1</td>
</tr>
<tr>
<td>Environmental Issues</td>
<td>U.S. Fish &amp; Wildlife Brooke Stansberry</td>
<td>3:45 - 4:15 Wed. 6-11-08</td>
<td>0.50 hour PDH Category 1</td>
</tr>
<tr>
<td>Catex Document</td>
<td>Olson &amp; Associates</td>
<td>4:15 - 5:00 Wed. 6-11-08</td>
<td>0.75 hour PDH Category 1</td>
</tr>
<tr>
<td>Pontis Training</td>
<td>Steve Anderson, NDOR</td>
<td>9:00 - 10:15 Thur. 6-12-08</td>
<td>1.0 hour Category 3</td>
</tr>
</tbody>
</table>

2006 Winter-PDH Form.xls

TOTAL PDH = 7.75 hrs.

Member's Name ________________________________  Total hours earned __________________

Officer’s Signature ________________________________

2006 Summer Mtg. PDH

[ATTACHMENT No. 2]
Page 3 of 3 Pages
August 12, 2008

Board of Public Roads Classifications and Standards
Rick Meter, Secretary
PO Box 94759
Lincoln, NE 68509-4759

Dear Rick:

Enclosed you will find two agendas from NIRMA events I have attended. This is a request for verification of PDH for my Class A County Highway Superintendent (5-1326) and Class A City Street Superintendent (5-1323) licenses.

The first agenda is from the NIRMA Annual Conference which was held in Kearney on February 6, 2008. The second agenda and letter are from the two-day “Self-Defense” Course for County Officials Conference which was held August 7-8, 2008 in Kearney.

If you need additional information or have any questions, please feel free to contact me.

Sincerely,

Brenda Tophoj
6025 Rd 187
Oshkosh, NE 69154-5053
August 13, 2008

LeMoyne Schulz
Local Liaison
Department of Roads
P.O. Box 94759
Lincoln, Nebraska 68509-4759

Dear LeMoyne:

At the request of Brenda Tophoj, office manager for the Garden County Highway Department, I am writing to inform you that NIRMA recently conducted a special two-day conference that featured 18 continuing education sessions. Brenda felt many of these sessions may qualify to receive continuing education credit hours for county highway superintendents.

As indicated in the brochure I have enclosed, the conference was conducted August 7-8 in Kearney and covered a broad range of subjects, including the Nebraska Political Subdivisions Tort Claims Act and its applicability to county road liability, employment law and personnel management, and workplace safety. Descriptions of each the sessions presented are included within the brochure.

Prior to the conference the Police Standards Advisory Council approved 9.75 hours of continuing education credit hours for county law enforcement personnel who attended our conference and the Department of Property Assessment and Taxation approved three hours of credits for county assessors.

Our “Self Defense” Course for County Officials Conference was attended by 141 officials and employees representing 57 counties. In the event you determine the conference sessions we presented would quality for continuing education hours for county highway superintendents and road department personnel, enclosed is a list of the 21 county highway department personnel who were in attendance.

Thank you, LeMoyne, for your consideration. Please feel free to contact me if you have any questions.

Sincerely,

Marshall H. Tofte
Communications and Events Manager
A Time to Celebrate

NIRMA has reached a milestone, and one worthy of a special celebration: On January 7, NIRMA marked 20 years of continuous service to county government. Quite an accomplishment considering the adversity and uncertainty that were present in 1986.

Welcome to the NIRMA Annual Conference, an educational program that's been conducted for nearly as many years as NIRMA has been in existence. Although the event has had several changes in its name over time, its purpose and focus for 19 years has been to share with member county officials and employees quality instructional presentations and information to help them reduce the variety of risk and loss exposures that challenge county government on a daily basis, and ultimately reduce costs borne by their local taxpayers consecuting.

While today's conference certainly is a significant part of the year-long anniversary celebration we have planned, its original intent and focus remain unchanged—provide quality education and information member counties can use.

Our primary emphasis today will be on the multitude of complexities and challenges counties face in the area of workers' compensation. We will address other subjects, as well, such as the importance of having county property valued correctly, and we'll open up a forum to answer your questions. Of course, what would the NIRMA Annual Conference be without a dividend? We'll do that, too!

On behalf of the NIRMA Board of Directors and staff, thank you for attending this conference and being part of our 20th anniversary celebration. I think you'll find the educational programs presented to be very beneficial.

Craig L. Nelson
Executive Director

Morning Agenda
(Ballroom 1)

7:30 a.m. Registration (Pre-Function Area)

8:30 a.m. Conference Overview
Craig Nelson,
NIRMA Executive Director
Doris Karlaff,
NIRMA Board of Directors Chair

8:45 a.m. Workers' Compensation in the Employee Red Alert Zone
David Dudley,
Baylor, Evnen, Curtiss, Grimit & Witt, LLP
Denise Hardison,
John Christensen,
Briean Thieman,
NIRMA Workers' Comp Claims Department

9:45 a.m. Workers' Compensation Problems Nebraska Counties Routinely Face
David Dudley,
Baylor, Evnen, Curtiss, Grimit & Witt, LLP

10:30 a.m. Refreshment Break (Pre-Function Area)

11:00 a.m. What Other Potential Claims Could Injured Employees File?
Gail Perry,
Baylor, Evnen, Curtiss, Grimit & Witt, LLP

12:00 noon Buffet Lunch (Loper Ballroom)

Afternoon Agenda
(Ballroom 1)

1:00 p.m. Hiring the Right People and Creating a Culture of Safety
Randall Gayette
Baylor, Evnen, Curtiss, Grimit & Witt, LLP

2:00 p.m. The Value of Keeping Your County Property Property Valued
Larry Pelan,
NIRMA Underwriting and Risk Manager
Mark Hessell,
Hirons & Associates, Inc.

2:30 p.m. Refreshment Break (Pre-Function Area)

3:00 p.m. Risk Management Forum And Special Announcement
NIRMA Staff Members

3:30 p.m. Distribution of Dividends
NIRMA Board of Directors

Dividend Photographs

As part of NIRMA's 20th anniversary celebration, a special $788,448 dividend will be presented at the conclusion of the conference to 70 member counties that have been our partners for five or more years. With this dividend—which represents the 18th time NIRMA has been able to return funds to member counties—a cumulative total of $10 million will have been returned to Nebraska county property taxpayers since 1991.

If your county will receive a dividend check, we encourage you to come forward when your county's name is read and personally receive your check from a member of the NIRMA Board of Directors. Photographs will be taken of each county's dividend presentation and a news release will be sent to newspapers in the county.
<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
<th>Presenter</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:30 - 9:00 a.m.</td>
<td>Registration in Pre-Function Area</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Continental Breakfast</td>
<td></td>
</tr>
<tr>
<td>8:30 - 8:45 a.m.</td>
<td>Opening Comments, Introduction to Conference</td>
<td>Craig Nelson, Doris Karloff</td>
</tr>
<tr>
<td>8:45 - 9:30 a.m.</td>
<td>Opening Session: On the Lighter Side of Life</td>
<td>Mary Maxwell</td>
</tr>
<tr>
<td>9:30 - 10:00 a.m.</td>
<td>Refreshment Break</td>
<td></td>
</tr>
<tr>
<td>10:00 - 11:00 a.m.</td>
<td>Understanding the Ins and Outs of the Political Subdivisions Tort Claims Act?</td>
<td>Vince Valentino</td>
</tr>
<tr>
<td>11:00 a.m.- 12:00 noon</td>
<td>You’re Fired! Are Statements Made by Public Employees In the Workplace Projected by the First Amendment?</td>
<td>Rob Keith</td>
</tr>
<tr>
<td>12:00 noon - 1:00 p.m.</td>
<td>Buffet Lunch</td>
<td></td>
</tr>
<tr>
<td>1:00 - 1:50 p.m.</td>
<td>1 - Developments in Pursuit Liability</td>
<td>Rob Keith</td>
</tr>
<tr>
<td></td>
<td>2 - The Challenges Associated with Open Meetings and Public Records</td>
<td>Charles Campbell</td>
</tr>
<tr>
<td></td>
<td>3 - Protecting County Employees With the 10 Best Safety Practices</td>
<td>Chad Engle</td>
</tr>
<tr>
<td>2:00 - 2:50 p.m.</td>
<td>1 - Contractual Risk Management: Transfer the Risk and Possible Financial Loss</td>
<td>Larry Pelan</td>
</tr>
<tr>
<td></td>
<td>2 - Civil Rights Claims and Defenses Involving Law Enforcement Officers</td>
<td>Charles Campbell</td>
</tr>
<tr>
<td></td>
<td>3 - Personal Protective Equipment: The Original Safety Defense</td>
<td>Dave Stolp</td>
</tr>
<tr>
<td>2:50 - 3:10 p.m.</td>
<td>Break</td>
<td></td>
</tr>
<tr>
<td>3:10 - 4:00 p.m.</td>
<td>1 - Proactive Claims Processing Partnership</td>
<td>Pete Eiden, Bill Hilton, John Christensen</td>
</tr>
<tr>
<td></td>
<td>2 - Inmate Liability and Defense Claims</td>
<td>Charles Campbell</td>
</tr>
<tr>
<td></td>
<td>3 - How to Conduct a Harassment Investigation</td>
<td>Aimee Battanon</td>
</tr>
</tbody>
</table>

Over
<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
<th>Presenter(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>4:10 - 5:00 p.m.</td>
<td>1 - Keeping an Eye on Your County's Office Safety and Ergonomics</td>
<td>Chad Engle</td>
</tr>
<tr>
<td></td>
<td>2 - Wage and Hour Pitfalls that Handcuff Law Enforcement</td>
<td>Pamela Bourne</td>
</tr>
<tr>
<td></td>
<td>3 - Sound Bites, Sound Answers</td>
<td>Jack Mills, Marshall Tofte</td>
</tr>
<tr>
<td>5:30 - 6:00 p.m.</td>
<td>Cash Bar</td>
<td>R.P. Smith</td>
</tr>
<tr>
<td>6:00 - 8:00 p.m.</td>
<td>NIRMA 20th Anniversary Banquet</td>
<td>Cowboy Poet</td>
</tr>
</tbody>
</table>

**Friday, August 8, 2008**

<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
<th>Presenter(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:00 - 8:00 a.m.</td>
<td>Buffet Breakfast</td>
<td></td>
</tr>
<tr>
<td>8:15 - 9:30 a.m.</td>
<td>Be the Best Public Official and Employee You Can Possibly Be</td>
<td>Jack Mills</td>
</tr>
<tr>
<td>9:30 - 10:00 a.m.</td>
<td>Break</td>
<td></td>
</tr>
<tr>
<td>10:00 - 11:00 a.m.</td>
<td>Effective Interviewing and Hiring Techniques</td>
<td>Aimee Batallion</td>
</tr>
<tr>
<td>11:00 - 11:45 a.m.</td>
<td>Keeping Tabs on New Employment Laws and Common Calls Made to the NIRMA Help Line</td>
<td>Pamela Bourne</td>
</tr>
<tr>
<td>11:45 a.m.</td>
<td>Buffet Lunch, Conference Adjourns</td>
<td></td>
</tr>
</tbody>
</table>
MEETING NOTICES

- Statewide news release e-mailed and posted on Nebraska Department of Roads’ website September 26, 2008.
- Tentative agenda mailed to each board member and interested persons September 26, 2008.
- Meeting particulars posted on State of Nebraska Official Website Public Meeting Calendar September 26, 2008.
- Meeting agenda kept current and on public display in Local Projects Section, Nebraska Department of Roads, 1400 Highway 2, Lincoln, Nebraska.
- Meeting agenda posted in the main entrance of the Nebraska Department of Roads’ 1500 Building October 3, 2008.

Board members present:

Kent H. Anderson, Paxton
Thomas D. Doyle, Omaha - Chairperson
Dale E. Frickey, Bridgeport - Vice Chairperson
James K. McDonald, David City
Scott D. McIntyre, Omaha
Rick A. Meter, Gering - Secretary
Gary W. Story, Kearney

Board members absent:

None

Staff members present:

LeMoyne D. Schulz, Highway Local Liaison Coordinator, NDOR
James R. Grupe, Highway Local Liaison Technician II, NDOR

Others in attendance:

Andrew F. Cunningham, Government Affairs Office, NDOR
Chairperson Doyle called the meeting to order at 8:45 a.m. The meeting was open to the public.

** * * * * **

Chairperson Doyle made the following announcements in compliance with the Open Meetings Act.

- A copy of the Open Meeting Act is available for inspection and is posted by the entrance to this room.
- The Meeting Agenda and a copy of all materials that were provided to the Board Members, prior to the start of this meeting, are available on the table by the entrance to this room.
- A sign-in sheet is available. Visitors are not required to sign, but are encouraged to do so.

** * * * * **

There were no changes from the originally published agenda.

** * * * * **

Mr. Frickey moved to approve the August 22, 2008 meeting minutes. Mr. Story seconded the motion. Members Anderson, Frickey, McDonald, McIntyre, Meter, Story, and Doyle voted YES. The motion carried.

** * * * * **

There were no applications from Professional Engineers.

** * * * * **

No Class B license holders requested a second Class B license in the period since the last board meeting.

** * * * * **

No Class A license holders requested a second Class B, in the period since the last board meeting.

** * * * * **

No Class A license holders requested a second Class A license in the period since the last board meeting.

** * * * * **

No Class B licenses ("second license") were upgraded to Class A in the period since the last board meeting.

** * * * * **

- 2 -
Each board member was furnished a copy of the attendance roster for the September 3-5, 2008 workshop for candidates for the written examination. 13 candidates and 2 recently licensed Professional Engineers attended the three-day workshop that was held at the Holiday Inn, Kearney, Nebraska.

The members reviewed the “Tabulation of Student Evaluations” and “Summary of Days 1, 2 and 3 Critique” from the workshop. The course content and presenters were very well received. Staff will take the written comments under advisement.

* * * * *

Each board member was furnished a copy of the October 3, 2008 status report “Candidates eligible for the October 3, 2008, Written Examination.”

* * * * *

Secretary Meter supervised the written examination of 11 candidates (out of 28 eligible candidates) in the auditorium beginning at 9:00 a.m. Mr. Grupe and Mr. Schulz assisted the board in conducting the examination.

* * * * *

Concurrently with the written examination, the board conducted the oral interview of new and repeat candidates in Room 103 central building. The oral interviews began at 9:00 a.m.

The following new and repeat candidates received an ungraded oral interview:

Mr. Mitch Bartling, Sidney, Nebraska  
Ms. Cindy E. Buescher, Lawrence, Nebraska  
Mr. Jerry Knight, Columbus, Nebraska  
Mr. Rocky D. Timm, Chappell, Nebraska  
Ms. Tami Villar-Brown, Gering, Nebraska  
*Mr. Todd E. Rust, Chappell, Nebraska  
Mr. Gary L. Warren, Nelson, Nebraska

The following prior and repeat candidates were also present for the written examination:

Mr. Casey L. Dahlgin, Gering, Nebraska.  
Mr. Jimmy L. Meyer, Grand Island, Nebraska  
Mr. Tony Stobbe, Ashton, Nebraska  
*Mr. Terry J. Wicht, Grand Island, Nebraska

*Repeat candidate.

The oral interview of candidates was completed at 9:35 a.m.

* * * * *

There were no applicants for the April 3, 2009, examination.

* * * * *
The board discussed preparations for the April 3, 2009 written examination, and the three-day workshop scheduled to be held at the Holiday Inn, Kearney, Nebraska, on March 2, 3 and 4, 2009.

Mr. Story moved that the workshop location, for 2009, be changed to the Holiday Inn Express, Kearney, Nebraska. Mr. Meter seconded the motion. Members Anderson, Frickey, McDonald, McIntyre, Meter, Story, and Doyle voted YES. The motion carried.

* * * * *

Mr. Schulz advised that the annual license renewal billing of all Class B licensed County Highway Superintendents and City Street Superintendents and Class A Licenses up for renewal in 2009 will be mailed by October 17, 2008.

* * * * *

Annual Review of Operating Procedures. Members were requested to evaluate the Operating Procedures for amendments to be presented at the November meeting and acted on at the January 23, 2009, meeting.

* * * * *

The board considered a request for Pre-certification of Professional Development Hours from the Nebraska Association of County Highway Superintendents, Surveyors and Engineers (See Attachment #1).

Mr. Meter moved to approve the requests for 6 PDH under Category 2, and 0.5 PDH under Category 3. Mr. Story seconded the motion. Members Anderson, Frickey, McDonald, McIntyre, Meter, Story, and Doyle voted YES. The motion carried.

* * * * *

Other business:

- Mr. Cunningham provided a legislative report.

- The board considered the proposed schedule of meetings and examinations for 2009 and a tentative schedule for 2010. The members were requested to evaluate the proposed dates for action at the November meeting.

* * * * *

Mr. Schulz reported the following correspondence and general information:

- The Board of Public Roads Classifications and Standards revised Minimum Design Standards Regulations, 428 NAC2, Section 001 has been approved and is now in effect. A new 2008 Nebraska Minimum Design Standards Manual will be printed and will be available on-line on the NDOR website.
- Members received a copy of the NDOR Local Projects Section-Liaison Services Section Report that was presented at the County Highway Superintendents' Fall District meetings.

- Request for Pre-Certification of PDH from NE LTAP, received October 3, 2008-agenda item for the November meeting.

* * * * *

The next regular meeting is scheduled for 10:00 a.m., November 7, 2008 in Room 103 of the Nebraska Department of Roads Central Headquarters Building, 1500 Highway 2, Lincoln, Nebraska.

Mr. Story moved to adjourn. Mr. Anderson seconded the motion. Members Anderson, Frickey, McDonald, McIntyre, Meter, Story, and Doyle voted YES. The motion carried and the business meeting adjourned at 10:35 a.m.

* * * * *

The written examination was recessed for lunch at noon and resumed at 1:00 p.m.

* * * * *

The written examination was completed at 4:00 p.m.

* * * * *

Rick A. Meter, Secretary

BEX3-HN

- 5 -
October 29, 2008

Mr. Tim Ryan, Secretary/Treasurer
Nebraska Association of County Engineers
Highway Superintendents and Surveyors
511 N Spruce St Rm 207
Ogallala NE 69153

Dear Mr. Ryan:

On October 3, 2008, the Board of Examiners for County Highway and City Street Superintendents approved your request for verification of Professional Development Hours (PDH) for the County Highway Superintendents' December 11, 2008, Winter Meeting as follows:

<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
<th>PDH</th>
<th>Category Assigned</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00-8:30 am</td>
<td>Nebraska L.T.A.P. Updates - Dan Cady, Bob Hyberger, Don Neary</td>
<td>.50</td>
<td>Directly Related - Category #1</td>
</tr>
<tr>
<td>8:30-9:00 am</td>
<td>M.I.P.S. – Road Management Program - Joe Power, Matt Thieman, Nick Smith</td>
<td>.50</td>
<td>Directly Related - Category #1</td>
</tr>
<tr>
<td>9:00-9:45 am</td>
<td>N.D.O.R. – Local Projects Section – Jim Wilkinson, LeRoy Juengel, LeMoyne Schulz</td>
<td>.75</td>
<td>Directly Related - Category #1</td>
</tr>
<tr>
<td>10:00-10:30 am</td>
<td>N.D.O.R. – Bridge – N.B.I. Compliance Progress Update – Terry Holman</td>
<td>.50</td>
<td>Directly Related - Category #1</td>
</tr>
<tr>
<td>10:30-11:00 am</td>
<td>N.D.O.R. Project Development – Environmental Compliance Issues – Cynthia Veys</td>
<td>.50</td>
<td>Directly Related - Category #1</td>
</tr>
<tr>
<td>11:00-11:30 am</td>
<td>N.D.O.R. – Right-Of-Way Division – Roxanne Sullivan</td>
<td>.50</td>
<td>Directly Related - Category #1</td>
</tr>
<tr>
<td>11:30-12:00 pm</td>
<td>N.D.O.R. – Director – John Craig</td>
<td>.50</td>
<td>Directly Related - Category #1</td>
</tr>
<tr>
<td>1:00-1:45 pm</td>
<td>N.C.P.A. – Whitetopping – Bill Cook</td>
<td>.75</td>
<td>Directly Related - Category #1</td>
</tr>
<tr>
<td>1:45-2:15 pm</td>
<td>N.D.O.R. – Pontis Implementation Progress – Steve Andersen and Jeff Handeland</td>
<td>.50</td>
<td>Directly Related - Category #1</td>
</tr>
<tr>
<td>2:15-2:30 pm</td>
<td>N.A.C.E.- Tom Stoner Regional V.P. Harrison Co. IA</td>
<td>.25</td>
<td>Directly Related - Category #1</td>
</tr>
<tr>
<td>3:00-3:30 pm</td>
<td>State Surveyor – Steve Cobb – Section Corner Identification &amp; Preservation</td>
<td>.50</td>
<td>Directly Related - Category #1</td>
</tr>
<tr>
<td>3:30-4:00 pm</td>
<td>Association Business Meeting</td>
<td>.50</td>
<td>Business Session – Category #3</td>
</tr>
</tbody>
</table>

Kent H. Anderson
Paxton

Thomas D. Doyle
Omaha

Dale E. Frickey
Bridgeport

Rick A. Meter
Gering

James K. McDonald
David City

Scott D. McIntyre
Omaha

Gary W. Story
Kearney

An Equal Opportunity/Affirmative Action Employer
Total PDH for December 11, 2008 = 6.50

Directly Related – Category #1 PDH on December 11, 2008 = 6.00
Total Category #1 PDH = 6.00

Business Session – Category #1 PDH on December 11, 2008 = 0.50
Total Category #3 PDH = 0.50

Sincerely,

[Signature]

LeMoyne D. Schulz
Staff to the Board of Examiners
Highway Local Liaison Coordinator
Liaison Services Unit
Local Projects Section
Nebraska Department of Roads

LDS/BEX1-NWW
Lemoyne Schulz  
Highway Local Liaison Coordinator  
NDOR

Lemoyne

On behalf of the Nebraska Association of County Engineers, County Highway Superintendents and County Surveyors I would like to submit our 2008 winter meeting agenda to you for approval of professional development hours. Please contact me if you have any questions my office number is 308-284-6601 or 308-289-0797 on my cell.

Thank You.

Tim Ryan  
Secretary/ Treasurer
NEBRASKA ASSOCIATION OF COUNTY ENGINEERS,
HIGHWAY SUPERINTENDENTS AND SURVEYORS
WINTER MEETING AGENDA

IN AFFILIATION WITH
114TH NACO ANNUAL CONFERENCE

LOCATION:  CORNHUSKER MARRIOTT HOTEL
333 SOUTH 13TH STREET
LINCOLN, NE 68508
Telephone Number: (402) 474-7474

DATES:  THURSDAY DECEMBER 11, 2008

HIGHWAY SUPERINTENDENTS ASSOCIATION MEETING AGENDA
THURSDAY DECEMBER 11, 2008

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 am - 8:30 am</td>
<td>Nebraska L.T.A.P. update - Dan Cady, Bob Hyberger, Don Neary</td>
</tr>
<tr>
<td>8:30 am - 9:00 am</td>
<td>M.I.P.S. - Road Management Program - Joe Power Matt Thieman, Nich Smith</td>
</tr>
<tr>
<td>9:00 am - 8:45 am</td>
<td>N.D.O.R. - Local Projects Section - Jim Wilkinson, LeRoy Juengel, LeMoyne Schulz</td>
</tr>
<tr>
<td>9:45 am - 10:00 am</td>
<td>BREAK</td>
</tr>
<tr>
<td>10:00 am - 10:30 am</td>
<td>N.D.O.R. - Bridge - N.B.I. Compliance Progress Update - Terry Holman</td>
</tr>
<tr>
<td>10:30 am - 11:00 am</td>
<td>N.D.O.R. Project Development - Environmental Compliance Issues - Cynthia Veys</td>
</tr>
<tr>
<td>11:00 am - 11:30 am</td>
<td>N.D.O.R. - Right-Of-Way Division - Roxanne Sullivan</td>
</tr>
<tr>
<td>11:30 am - 12:00 pm</td>
<td>N.D.O.R. - Director - John Craig</td>
</tr>
<tr>
<td>12:00 pm - 1:00 pm</td>
<td>LUNCH ON YOUR OWN</td>
</tr>
<tr>
<td>1:00 pm - 1:45 pm</td>
<td>N.C.P.A. - Whitetopping - Bill Cook</td>
</tr>
<tr>
<td>1:45 pm - 2:15 pm</td>
<td>N.D.O.R. - Pontis Implementation Progress - Steve Anderson and Jeff Handeland</td>
</tr>
<tr>
<td>2:15 pm - 2:30 pm</td>
<td>N.A.C.E. - Tom Stoner  Regional V.P.  Harrison Co.  IA.</td>
</tr>
<tr>
<td>2:30 pm - 2:45 pm</td>
<td>N.D.O.R. - Materials &amp; Tests - Asphalt Product Availability/Cost Outlook - Bob Rea</td>
</tr>
<tr>
<td>2:45 pm - 3:00 pm</td>
<td>BREAK</td>
</tr>
<tr>
<td>3:00 pm - 3:30 pm</td>
<td>State Surveyor - Steve Cobb-Section Corner Identification &amp; Preservation</td>
</tr>
<tr>
<td>3:30 pm - 4:00 pm</td>
<td>Association Business Meeting</td>
</tr>
</tbody>
</table>

V0/2008 Winter Meeting Agenda (REVISED)
STATE OF NEBRASKA

MINUTES OF THE

BOARD OF EXAMINERS FOR
COUNTY HIGHWAY AND CITY STREET SUPERINTENDENTS

NOVEMBER 7, 2008

NEBRASKA DEPARTMENT OF ROADS' CENTRAL HEADQUARTERS BUILDING
HIGHWAY COMMISSION, ROOM 103
1500 HIGHWAY 2, LINCOLN, NEBRASKA

MEETING NOTICES

- Statewide news release e-mailed and posted on Nebraska Department of Roads' website October 29, 2008.
- Tentative agenda mailed to each board member and interested persons October 29, 2008.
- Meeting particulars posted on State of Nebraska Official Website Public Meeting Calendar October 29, 2008.
- Meeting agenda kept current and on public display in Local Projects Section, Nebraska Department of Roads, 1400 Highway 2, Lincoln, Nebraska.
- Meeting agenda posted in the main entrance of the Nebraska Department of Roads' 1500 Building November 7, 2008.

Board members present:

Thomas D. Doyle, Omaha, Chairperson
Dale E. Frickey, Bridgeport, Vice Chairperson
James K. McDonald, David City
Scott D. McIntyre, Omaha
Rick A. Meter, Gering, Secretary
Gary W. Story, Kearney

Board member absent:

Kent H. Anderson, Paxton

Staff member present:

LeMoyne D. Schulz, Highway Local Liaison Coordinator, NDOR

Others in attendance:

None

* * * * *

Chairperson Doyle called the meeting to order at 10:00 a.m. The meeting was open to the public.

* * * * *
Chairperson Doyle made the following announcements in compliance with the Open Meetings Act.

- A copy of the Open Meeting Act is available for inspection and is posted by the entrance to this room.
- The Meeting Agenda and a copy of all materials that were provided to the Board Members, prior to the start of this meeting, are available on the table by the entrance to this room.
- A sign-in sheet is available. Visitors are not required to sign, but are encouraged to do so.

* * * * *

There were no changes from the originally published agenda.

* * * * *

Mr. Story moved to approve the October 3, 2008 meeting minutes. Mr. McDonald seconded the motion. Members Frickey, McDonald, McIntyre, Meter, Story, and Doyle voted YES. Member Anderson was absent. The motion carried.

* * * * *

There were no applications from Professional Engineers.

* * * * *

No Class B license holders requested a second Class B license in the period since the last board meeting.

* * * * *

No Class A license holders requested a second license, Class B, in the period since the last board meeting.

* * * * *

No Class A license holders requested a second Class A license in the period since the last board meeting.

* * * * *

No Class B licenses ("second license") were upgraded to Class A in the period since the last board meeting.

* * * * *
Each board member was furnished a copy of the November 7, 2008 status report "Candidates Present for the October 3, 2008, Written Examination."

* * * * *

The board reviewed the individual examination booklets and discussed the written examination scores for candidates who were examined on October 3, 2008. Mr. Meter moved to go into executive session (with staff in attendance) for the purpose of reviewing and discussing the graded examination booklets. Mr. Frickey seconded the motion. Members Frickey, McDonald, McIntyre, Meter, Story, and Doyle voted YES. Member Anderson was absent. The motion carried and the board went into executive session, with staff present, at 10:03 a.m.

(Executive Session)

Mr. Meter moved to return to regular session. Mr. Story seconded the motion. Members Frickey, McDonald, McIntyre, Meter, Story, and Doyle voted YES. Member Anderson was absent. The motion carried and the board resumed in regular session at 10:06 a.m.

5 candidates passed:

  Ms. Cindy E. Buescher, Lawrence, Nebraska – License Number assigned: S-1419 County
  * Mr. Casey L. Dahlgin, Gering, Nebraska – License Number assigned: S-1417 City
  * Mr. Jimmy L. Meyer, Grand Island, Nebraska - License Number assigned: S-1418 City
  * Mr. Tony Stobbe, Ashton, Nebraska - License Number assigned: S-1420 County
  * Mr. Terry J. Wicht, Grand Island, Nebraska - License Number assigned: S-1421 County

6 candidates failed:

  Mr. Mitch Bartling, Sidney, Nebraska
  Mr. Jerry Knight, Columbus, Nebraska
  Mr. Rocky D. Timm, Chappell, Nebraska
  Ms. Tami Villar-Brown, Gering, Nebraska
  * Mr. Todd E. Rust, Chappell, Nebraska
  Mr. Gary L. Warren, Nelson, Nebraska

*Repeat Examination.

The members discussed the passing rate: 45%.

Mr. Meter moved to approve Class B licenses for the five candidates who passed the written examination. Mr. Frickey seconded the motion. Members Frickey, McDonald, McIntyre, Meter, Story, and Doyle voted YES. Member Anderson was absent. The motion carried.

The board directed staff to prepare a statewide news release of newly licensed superintendents, including recently licensed professional engineers, to be issued on or about Monday, November 10, 2008 (See Attachment #1).

* * * * *
The board reviewed a statement of services and request for contracted payment from Mr. William Nass, as provider and initial grader of the October 3, 2008 written examination (See Attachment #2).

Mr. Meter moved to approve the statement of services and expenses in the amount of $675.00. Mr. Story seconded the motion. Members Frickey, McDonald, McIntyre, Meter, Story, and Doyle voted YES. Member Anderson was absent. The motion carried.

The board reviewed a statement of services and request for contracted payment from Mr. Thomas McDonald, as second grader of the morning and afternoon essay portion of the October 3, 2008 written examination (See Attachment #3).

Mr. Meter moved to approve the statement of services and expenses in the amount of $637.50. Mr. Frickey seconded the motion. Members Frickey, McDonald, McIntyre, Meter, Story, and Doyle voted YES. Member Anderson was absent. The motion carried.

There were no new or repeat County Highway and/or City Street Superintendent applications for April 3, 2009, written examination. 22 prior candidates remain eligible, including those who failed or did not take examination once within the past two years.

The board discussed preparations for the April 3, 2009 written examination, and the three-day workshop to be held at the Holiday Inn Express, Kearney, Nebraska, on March 2, 3 and 4, 2009.

Mr. Frickey moved (1) that the board engage Mr. William Nass, Lincoln, to prepare and complete the initial grading of the written examination at the hourly rate of $75.00; and (2) that the board engage Mr. Thomas McDonald, Omaha, to complete a separate grading of the morning and afternoon essay portion of the written examination at the hourly rate of $75.00. Mr. Frickey seconded the motion. Members Frickey, McDonald, McIntyre, Meter, Story and Doyle voted YES. Member Anderson was absent. The motion carried.

The board discussed the status of the 2009-2011 Class A and 2009 Class B County Highway and City Street Superintendent license renewals, and Initial Class A license applications. The first license renewal billings were mailed on October 17, 2008. Final notices of license renewals will be mailed in early December to all superintendents who have not paid license renewal fees.

There were no proposed changes to the Operating Procedures.
The board discussed the format for the "Thirty-Ninth Annual Report". The report will be in draft form for the board's review at the February or March meeting.

* * * * *

The board considered a request for Pre-certification of Professional Development Hours from the Nebraska Local Transportation Assistance Program (NE-LTAP) for any training courses offered under National Highway Institute (NHI) or by NE-LTAP.

Mr. Meter moved to approve the request for any training courses offered under National Highway Institute (NHI) or by NE-LTAP, as Directly Related – Category #1. Mr. Story seconded the motion. Members Frickey, McDonald, McIntyre, Meter, Story, and Doyle voted YES. Member Anderson was absent. The motion carried.

* * * * *

There were no requests for Verification of Professional Development Hours.

* * * * *

The board considered the proposed schedule of meetings and examinations for 2008. Written examinations are scheduled for April 3, 2009 and October 2, 2009. Regular meetings are scheduled for:

- January 23, 2009
- February 3, 2009
- April 3, 2009
- May 9, 2009
- August 21, 2009
- October 2, 2009
- November 6, 2009

The Nebraska Department of Roads has scheduled three-day seminars to assist applicants in preparing for the written examination for March 2-4, 2009 and September 2-4, 2009. A tentative schedule for 2010 also was considered. (See Attachment #4)

Mr. Frickey moved to adopt the schedule for 2009 and the tentative schedule for 2010. Mr. Meter seconded the motion. Members Frickey, McDonald, McIntyre, Meter, Story, and Doyle voted YES. Member Anderson was absent. The motion carried.

* * * * *

Other business:

The members reviewed the year's progress and considered a Proposed 2009 Work Plan. The members were requested to evaluate the proposed 2009 work plan for action at the January 2009 meeting.

There was no legislative report.

Mr. Schulz reported the following correspondence and general information:
• The Certification of County Highway and City Street Superintendents notice and form will be mailed to County and Municipal Clerks by NDOR on November 1, 2008.

• Mr. Schulz will be a presenter at the December 11, 2008 meeting of the Nebraska Association of County Engineers, County Highway Superintendents and County Surveyors, in Lincoln.

The next regular meeting is scheduled for 10:00 a.m., January 23, 2008 in Room 129 of the Nebraska Department of Roads Central Headquarters, Materials and Research Building, 1400 Highway 2, Lincoln, Nebraska.

****

Mr. Meter moved to adjourn. Mr. Story seconded the motion. Members Frickey, McDonald, McIntyre, Meter, Story, and Doyle voted YES. Member Anderson was absent. The motion carried and the business meeting adjourned at 11:09 a.m.

****

[Signature]
Rick A. Meter, Secretary

BEX2-SU
November 12, 2008

FOR IMMEDIATE RELEASE

New Highway and Street Superintendents Licensed

Lincoln – 5 persons successfully completed the October 3, 2008 examination, and are now licensed by the Board of Examiners for County Highway and City Street Superintendents.

Licensed as City Street Superintendents are Casey Dahlgrin of Gering and Jimmy Meyer of Grand Island.

Licensed as County Highway Superintendents are Cindy Buescher of Lawrence, Tony Stobbe of Ashton, and Terry Wicht of Grand Island.

Dahlgrin is a Street Foreman for the City of Gering; Meyer is an Accounting Technician for the City of Grand Island; Buescher is the Executive Secretary for the Nuckolls County Road Department; Stobbe is a Heavy Equipment Operator for the Sherman County Road Department; and Wicht is the Sign Supervisor for the Hall County Public Works Department.

The next examination will be held April 3, 2009 with an application deadline of February 9, 2009. Applications can be obtained by contacting the Board of Examiners, P.O. Box 94759, Lincoln, Nebraska 68509, (402) 479-4431, and by consulting the website listed below.

Also recently licensed was:

Randall Hoskins, of Lincoln, licensed as a City Street Superintendent. Hoskins is the Assistant City Engineer for the City of Lincoln. Registered Professional Engineers (P.E.) are licensed by equivalency.

Superintendents are qualified to administer city and county street and road programs, including:

- preparing one- and six-year improvements plans,
- assisting in preparing annual budgets and financial reports,
- supervising the annual program for roadway design, construction and maintenance, and
- coordinating plans with adjacent counties and cities and with the Nebraska Department of Roads.

Additional information about the licensing program is available at the Nebraska Department of Roads, Local Projects Section website, www.transportation.nebraska.gov/gov-aff/downloads.htm

For additional information contact:
LeMoyne Schulz (402) 479-4436

NR171
Grading Summary
For
County Highway
and
City Street Superintendents
Examination
October 2008

Oct. 7 -- 2 hours
Oct. 11 -- 7 hours
Total 9 hours

Amount Due: 9 Hours at $75.00/Hour
$675.00

William L. Nass
William L. Nass

Rick A. Meter, Secretary
Grading Summary for
County Highway
And
City Street Superintendent
Examination
October 2008

Oct 25 - 3 hrs
Oct 26 – 4 hrs
Oct 30 - 1.5 hrs

Amount due: 8.5 Hours at
$75 per hour
$637.50

Thomas F McDonald

Rick A Meter, Secretary
<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday, January 23, 2009</td>
<td>10 a.m.</td>
<td>NDOR Hwy Comm Room, Lincoln</td>
</tr>
<tr>
<td></td>
<td></td>
<td>NDOR Mat &amp; Res Conf Rm, Lincoln</td>
</tr>
<tr>
<td>Friday, February 20, 2009</td>
<td>10 a.m.</td>
<td>NDOR Mat &amp; Res Conf Room, Lincoln</td>
</tr>
<tr>
<td>March 2-4 (Mon-Wed), 2009</td>
<td>9 a.m.</td>
<td>Holiday Inn, Kearney</td>
</tr>
<tr>
<td>- Workshop</td>
<td>3/2-</td>
<td>Holiday Inn Express, Kearney</td>
</tr>
<tr>
<td></td>
<td>3/4</td>
<td></td>
</tr>
<tr>
<td>Friday, April 3, 2009</td>
<td>8:45 a.m.</td>
<td>NDOR Hwy Comm Room, Lincoln</td>
</tr>
<tr>
<td>- Meeting</td>
<td>9 a.m.</td>
<td>NDOR Auditorium, Lincoln</td>
</tr>
<tr>
<td>- Examination</td>
<td>4 p.m.</td>
<td></td>
</tr>
<tr>
<td>Friday, May 1, 2009</td>
<td>10 a.m.</td>
<td>NDOR Hwy Comm Room, Lincoln</td>
</tr>
<tr>
<td>Friday, August 21, 2009</td>
<td>10 a.m.</td>
<td>NDOR Mat &amp; Res Conf Room, Lincoln</td>
</tr>
<tr>
<td>September 2-4, (Wed-Fri), 2009</td>
<td>9 a.m.</td>
<td>Holiday Inn, Kearney</td>
</tr>
<tr>
<td>- Workshop</td>
<td>9/2-</td>
<td>Holiday Inn Express, Kearney</td>
</tr>
<tr>
<td></td>
<td>9/4</td>
<td></td>
</tr>
<tr>
<td>Friday, October 2, 2009</td>
<td>8:45 a.m.</td>
<td>NDOR Hwy Comm Room, Lincoln</td>
</tr>
<tr>
<td>- Meeting</td>
<td>9 a.m.</td>
<td>NDOR Auditorium, Lincoln</td>
</tr>
<tr>
<td>- Examination</td>
<td>4 p.m.</td>
<td></td>
</tr>
<tr>
<td>Friday, November 6, 2009</td>
<td>10 a.m.</td>
<td>NDOR Hwy Comm Room, Lincoln</td>
</tr>
<tr>
<td>Friday, January 22, 2010</td>
<td>10 a.m.</td>
<td>NDOR Mat &amp; Res Conf Room, Lincoln</td>
</tr>
<tr>
<td>Friday, February 19, 2010</td>
<td>10 a.m.</td>
<td>NDOR Mat &amp; Res Conf Room, Lincoln</td>
</tr>
<tr>
<td>March 1-3(Mon-Wed), 2010</td>
<td>9 a.m.</td>
<td>Holiday Inn, Kearney</td>
</tr>
<tr>
<td>- Workshop</td>
<td>3/1-</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3/3</td>
<td></td>
</tr>
<tr>
<td>Friday, April 2, 2010</td>
<td>8:45 a.m.</td>
<td>NDOR Hwy Comm Room, Lincoln</td>
</tr>
<tr>
<td>- Meeting</td>
<td>9 a.m.</td>
<td>NDOR Auditorium, Lincoln</td>
</tr>
<tr>
<td>- Examination</td>
<td>4 p.m.</td>
<td></td>
</tr>
<tr>
<td>Friday, May 7, 2010</td>
<td>10 a.m.</td>
<td>NDOR Hwy Comm Room, Lincoln</td>
</tr>
<tr>
<td>Friday, August 20, 2010</td>
<td>10 a.m.</td>
<td>NDOR Mat &amp; Res Conf Room, Lincoln</td>
</tr>
<tr>
<td>September 1-3 (Wed-Fri), 2010</td>
<td>9 a.m.</td>
<td>Holiday Inn, Kearney</td>
</tr>
<tr>
<td>- Workshop</td>
<td>9/1-</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9/3</td>
<td></td>
</tr>
<tr>
<td>Friday, October 1, 2010</td>
<td>8:45 a.m.</td>
<td>NDOR Hwy Comm Room, Lincoln</td>
</tr>
<tr>
<td>- Meeting</td>
<td>9 a.m.</td>
<td>NDOR Auditorium, Lincoln</td>
</tr>
<tr>
<td>- Examination</td>
<td>4 p.m.</td>
<td></td>
</tr>
<tr>
<td>Friday, November 5, 2010</td>
<td>10 a.m.</td>
<td>NDOR Hwy Comm Room, Lincoln</td>
</tr>
</tbody>
</table>